

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1516-0001-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2015-2016

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rita Hirschy, Business Specialist

Total Approved Budget (Flowthrough):

Phone: 505-314-4811

Email: rhirschy@21stcenturypa.com

FLOWTHROUGH ONLY

Budget Period: 07/01/2015

To: 06/30/2016

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 27183.0000.43202 \$263

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27183 NM Grown FVV	3100 Food Services Operations	56116 Food	0000 No Program	0000 No Job Class		\$263	\$263	
					Sub Total	\$263		
					Indirect Cost			
					DOC. TOTAL	\$263		

Justification:

initial budget for new award.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name	Role	Date
Rita Hirschy	Business Manager	8/18/2015 4:51:39 PM
Mary Tarango	Superintendent	8/19/2015 9:35:38 AM



STATE OF NEW MEXICO
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HANNA SKANDERA
SECRETARY OF EDUCATION

SUSANA MARTINEZ
Governor

June 17, 2015

Ms. Mary Tarango, Director
21st Century Public Academy
6805 Acadmey Parkway West, NE
Albuquerque, NM 87109

Dear Director Tarango:

State appropriated funding is awarded to 21st Century Public Academy by the New Mexico Public Education Department (PED). This funding is to be used to implement the New Mexico-Grown Fresh Fruits and Vegetables (NMFFV) program through 21st Century Public Academy's School Food Authority (SFA). This award is based upon reimbursable expenditures. All state funds for NMFFV are to be spent only on produce grown in New Mexico.

Please note the following NM state legislation appropriation information specific to this award:

Award Name: NM Grown FFV

Funding Agency: NM Public Education Department, Special Appropriation Fund

Compliance Requirements: NM Procurement Code (NMSA Chapter 13);

NM Department of Finance Administration Rules and Regulations

<http://nmdfa.state.nm.us/Forums.aspx>

SFAs may procure New Mexico- grown produce in the following manner: (1) buy directly from New Mexico farmers or farm organizations under the rules that govern other SFA food purchases; (2) piggyback on another school food price agreement, if available. In both cases, the produce must be guaranteed New Mexico-grown and SFAs must coordinate their own delivery. The initial plan for delivery through the Human Services Department (HSD) is no longer feasible.

The allocation awarded is solely for the purchase of New Mexico-grown vegetables and fresh fruits. All locally grown produce that meets USDA's standards for inclusion in school meals, including late season purchases such as pinto beans, is approved for purchase in this category.

The table below indicates 21st Century Public Academy's FY16 state appropriation for NMFFV. Please submit a Budget Adjustment Request (BAR) for this amount using **fund code 27183** and **revenue object code 43202, expenditure code 56116** within the Operating Budget Management System (OBMS) located on the PED OBMS website.

FY16 Budget	\$263.00
Total Amount of BAR	\$263.00

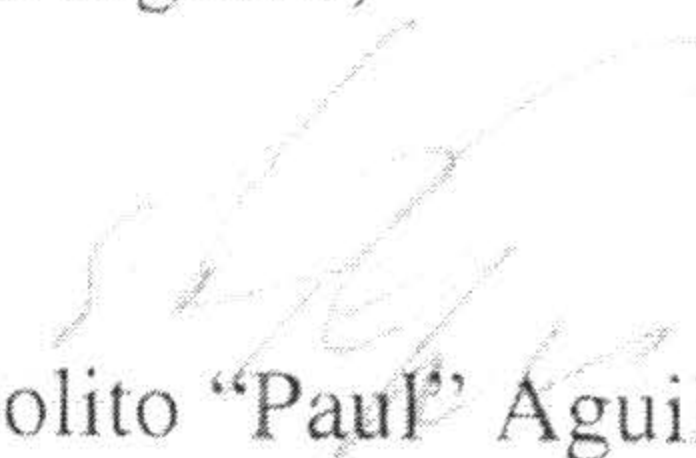
Please adhere to the following timelines and requirements for budgeting, expending and submission of your Request for Reimbursement (RfR):

- Submit a BAR and a copy of this letter through OBMS by August 31, 2015. Funds not budgeted by this deadline will be reallocated in January 2016, to ensure maximum utilization of this appropriation.
- Purchase New Mexico Grown Fresh Fruits and Vegetables during the time period of July 1, 2015- June 30, 2016.
- Include documentation certifying that the produce was grown in New Mexico and that the purchase was made after the date 21st Century Public Academy received budget authority from PED. **NO PURCHASE MADE PRIOR TO THIS AWARD** can be paid for with these grant funds.
- Ensure RfRs for single purchases will not be duplicated across multiple meal or snack programs, for multiple reimbursements or claims, i.e. submitting the same invoice for NM Grown produce and the USDA Fresh Fruits and Vegetables Program.
- Submit RfRs via the OBMS at least monthly.

If you have programmatic questions, please contact Mike Chavez of the Coordinated School Health and Wellness Bureau at 505-827-1821. If you have fiscal questions, please contact your designated fiscal analyst within the Fiscal Grants Management Bureau.

PED congratulates 21st Century Public Academy for taking part in the NMFFV program, another way to help students develop lifelong, healthier eating habits.

Best regards,


Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

HA/sl/gf

cc: Mr. Dean Hopper, Director, Coordinated School Health & Wellness Bureau
Business Manager
Food Service Director