

## 21<sup>ST</sup> CENTURY PUBLIC ACADEMY MINUTES

May 9, 2016 pm, School Cafeteria

MEETING CALLED TO ORDER AT 6:03 BY TOM DIXON

IN ATTENDANCE: Tom Dixon, Kim Barton, Shannon Sanders, Mary Anne Owen, Evelyn Fleming, Jennifer Withrow, Teresa Payne, Mary Tarango, Rita Hirschy

- 1) APPROVAL OF MINUTES-April meeting. Minutes approved by Tom Dixon, 2<sup>nd</sup> by Jennifer Withrow.
- 2) OFFICER AND COMMITTEE REPORTS:
  - a) **PTA Membership**-The membership has not changed. The total number of members is at 87.
  - b) **Treasurer Report**-There was not a treasurer's report presented at this meeting. We have not had a treasurer's report for the past 2 months. We also have not received the invoice for the carport over the living classroom. Mr. Dixon stated he might have this invoice in his stack of email. Tom will check. We will need to schedule a budget meeting to discuss the rest of this year's budget and ideas for next year's budget. Once a week, Kim Barton will pick up the items from the PTA mail box and discuss with Shannon Sanders what is in the mailbox and they together will determine what needs to be done with the items. Tom Dixon did not think that June should be done as the officers meeting, and maybe this meeting will be the last meeting. Mrs. Tarango told us that we need to have a meeting to close out the books.
  - c) **Student Store (Jennifer Withrow)**-
    - Vote for approval that the last day of the student stores to be open and make profit will be on May 19, 2016 and all remaining inventory will be turned over to Student Council to sell on the field days, with all profits going to Student Council. Motion to approve by Jennifer Withrow and 2<sup>nd</sup> by Teresa Payne.
    - Jennifer Withrow would like to maintain her role as Student Store Manager. Motion approved by Evelyn Fleming and 2<sup>nd</sup> by Mary Tarango.
    - Tom Dixon stated he would like to attend the Governance Council meeting which will be held on May 11, 2016.
    - Tom Dixon went to the State PTA meeting held on May 6-7, 2016. This should have been discussed in the April meeting. It was not voted on for the PTA to pay for anyone to attend this meeting. No one was notified that anyone would attend this. This will be set aside for further discussion. There is a budget line item. Even if there is a line item for this, it still needs to be voted on and approved, per the PTA State auditor. Even though the budget was approved, this expense still needs to be voted on by the current committee. There was a motion by Jennifer Withrow and 2<sup>nd</sup> by Teresa Payne to reimburse Tom Dixon for his registration fee to the meeting.

**d) Social Committee (Teresa Payne)-**

- Teresa handed out a sheet showing what was spent on Teacher Appreciation week, snacks for testing and Family Department Nights Spring 2016. We are under budget for Teacher Appreciation week by \$300.00 so if anyone has any suggestions of where to spend the money on a final gift for the teachers, please let her know. We can put this money towards any items the teachers need to teach the students or we can carry it over to next year. Mrs. Tarango says the teachers were very satisfied with Teachers Appreciation festivities that went on during the week. We could use the money on copy paper to help the teachers. Color copies are discouraged, but maybe this money can be used on ink cartridges-which are provided by the copy machine service company. It was asked if there is a line item in the budget for material assistance? There is a line item for teaching aides and supplies. Suggestions were to give the teachers something more personal, like maybe a small marble slab personalized, business cards, which can be purchased at Staples, along with a business card cases/holders. This will be tabled until next year. Motion made by Teresa Payne with Evelyn Fleming 2<sup>nd</sup>. This \$300 will be added to next year's budget.
- Spring Fling will be held on Friday, May 13, 2016 from 5-8 pm. Mrs. Tarango told Teresa to just assign the teachers their duties for the evenings events. We have a combo slide and jumper for \$200.00 and a DJ for \$250.00. We have game ideas already. For food, nachos and pizza to be sold for \$2.00 each. We will have cotton candy and popcorn for sale. The 5<sup>th</sup> graders will bring candy-prizes for the candy, 6<sup>th</sup> will bring water-which will be \$.50, 7<sup>th</sup> and 8<sup>th</sup> grades will bring sodas/drinks-which all be sold for \$1.00. Crepe paper to decorate. A staff meeting will be held Wednesday, Mrs. Tarango will bring this up with the teachers. We will need someone to sell tickets and collect money. We need extra volunteers for the store. The store will open after the opening of Spring Fling. Tickets prices will be determined after this meeting. Any other ideas will be helpful. The email for spring fling volunteers will be sent to Mrs. Tarango, she will forward to Ms. Morga to send out. We, the PTA, can only have the email addresses for PTA members. If we don't have enough of a certain item come Friday afternoon (May 13<sup>th</sup>) it is OK for Jennifer Withrow to purchase more items as needed.
- Literacy Night will be held on May 10, 2016 from 4:30-6:30. We will have pizza on sale for \$2.00 per slice with complimentary cookies and lemonade. Pizza is an excellent profit. Prizes will be handed out for top winners in each grade plus honorable mention. The boards will be displayed in all classrooms by grade. It is strongly suggested that Tom Dixon attend the Literacy Night to meet parents as PTA President.

3) PRINCIPALS REPORT:

- PARCC testing is complete. A couple of students need to complete the MAPS test, which is the short cycle assessment showing growth and as of right now there has been tremendous growth in some areas.

4) OPEN FORUM:

- a) Mrs. Tarango brought up that there is a sprinkler that is leaking in the living classroom. The school can't pay to fix this sprinkler-it is up to the PTA to figure out what to do about this. The water is on so the school is paying for the extra water that is being wasted. Teresa Payne knows of a plumber to fix it. Also, Jennifer Withrow brought up that the tables that are out in the living classrooms will need to be brought in during the summer so they do not disappear. Even though they have a lock and chain, they still can be removed. They will not be stored inside the building, there is limited storage. We might be able to store them in the PTA room downstairs.
- b) The meeting was adjourned, prematurely. Mrs. Tarango let us know that we do need to have a meeting and there were other items that needed to be discussed. It will be hard to have a meeting during the summer due to vacation. Our final meeting will be held on May 23, 2016 at 6:00 pm. An invite will be sent out by Tom Dixon to the PTA members.
- c) Jennifer Withrow brought up that they will be running the clothing bank. Her husband has a bin and the 8th graders can donate their old uniforms at the 8<sup>th</sup> grade ceremony. The other students can also donate their uniforms.
- d) Kim Barton brought up the box tops program but Campbells Soup also has a program, where Campbell product labels can be turned in for profit. These might be better as they do not expire like the box tops. Kim already does the box tops and is willing to spearhead this program as well. An email will be sent out regarding this. Box tops profit is usually sent out in a check whereas the Campbells labels come to the school via Visa gift cards or credit toward something to be purchased out of their catalogue. Campbell products include their soup, Pepperidge Farms, Bic plus many more. Evelyn Fleming motioned to continue with the box tops and start the Campbell labels, Mr. Tarango 2<sup>nd</sup> the motion. A list of Campbells items will be posted on the website.
- e) Yearbooks have been ordered and will be passed out on field day. We ordered 110 yearbooks. We will have 13 additional that we can order but we can't order any more after that. So far we have sold about 48. The cutoff to order year books is May 20, 2016. There are some old yearbooks from the now 8<sup>th</sup> graders 6<sup>th</sup> grade year, it was suggested that we try to sell those for \$5.00 since they will not be good after these 8<sup>th</sup> graders are gone. There are extra order forms in the student store for the current years yearbooks.
- f) We are not doing the Chick Fil-A family night this year, we will try to do it in the fall.

MEETING AJOURNED AT 7:08