



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
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HANNA SKANDERA
SECRETARY OF EDUCATION

SUSANA MARTINEZ
GOVERNOR

December 13, 2016

MEMORANDUM

To: Superintendents, Charter School Administrators, School District Business Managers, Charter School Business Managers

From: Hipolito "Paul" Aguilar,
Deputy Secretary, Finance & Operations 

Re: Laws 2016, Second Special Session, Chapter 6 Reductions (SB-9)

This memo is intended to provide additional instructions related to the reductions from the Instructional Material Fund and Transportation Distribution under provisions of SB-9 as enacted during the 2016 second special session. In executing the reductions, please use the following instructions:

- 1) Submit a revised "Adjustment Form" to Antonio Ortiz and a copy to Anthony Burns by Friday December 16th (form is attached).
- 2) Submit a reduction Budget Adjustment Request (BAR) reflecting the decrease from the Instructional Material Fund, the Transportation Fund or both funds. For the Instructional Materials reduction, please select revenue code 43207 or 43211 and one or both expenditure codes 56107 and 56111. For the Transportation reduction use revenue code 43206. As supporting documentation, attach a copy of the original memorandum and attachments sent on December 7, 2016 along with the revised "Adjustment Form" and a copy of the check for any reduced amount to the Instructional Materials Fund.
- 3) For the Instructional Materials reduction, please prepare a check for the reduced BAR amount. On the "memo" line of the check please reference "Instructional Materials Fund Reduction (SB-9)". Please submit check to:

Amelia Saiz, Audit & Accounting Manager
New Mexico Public Education Department
300 Don Gaspar, Rm. 230
Santa Fe, NM 87501

- 4) All reduction BAR's shall be submitted through OBMS no later than December 20, 2016. The only exception to this deadline will be for those school districts and charter schools that had their regular

school board or governance council meetings prior to December 7, 2016. The latest date for these exceptions will be January 13, 2016.

- 5) All questions pertaining to transportation should be directed to Mr. Antonio Ortiz at (505) 827-3863 or Antonio.ortiz1@state.nm.us and all questions pertaining to instructional materials should be directed to Mr. Anthony Burns at (505) 827-6415 or Anthony.Burns@state.nm.us.

Thank you in advance for your attention to this matter.

cc: Antonio Ortiz, Director, Student Services and Transportation Division
Anthony Burns, Bureau Chief, Instructional Materials Bureau
Amelia Saiz, Audit & Accounting Manager
Susan Lucero, Bureau Chief, Fiscal Grants Management

**INSTRUCTIONAL MATERIAL FINAL ALLOCATION 2016-2017 with Special Session Adjustments
and using FY17 40th Day**

SCHOOL NAME	40 DAY MEMBERSHIP	PRIOR YEAR (FY2016) ADJUSTMENT	FINAL ALLOCATION (Per Student)	FINAL ALLOCATION	INITIAL ALLOCATION (Per Student)	FINAL (LESS \$5 MILLION) MINUS INITIAL
			\$81.76	\$46.84	\$ 55.26131	Difference
La Jicarita Community School (Penasco)	0	0.00	0.00	0.00	0.00	0.00
La Luz del Monte (Southwest Intermediate)	95		5,887.57	4,439.45	6,195.27	(1,764.82)
La Promesa	394		24,334.97	18,374.71	20,426.68	(2,051.98)
La Resolana Leadership	74	(690.43)	3,880.10	2,760.66	3,070.60	(309.94)
La Tierra Montessori School of Arts &	121		7,473.43	5,642.99	6,576.10	(933.10)
Las Montañas Charter	162		10,005.75	7,555.08	8,664.55	(1,109.47)
Lindrieth Area Heritage	21		1,297.04	879.36	1,207.75	(228.39)
Los Puentes	189		11,673.38	8,814.74	10,315.13	(1,500.86)
McCurdy School (Espanola)	531		32,796.63	24,743.89	28,733.14	(3,969.26)
Media Arts Collaborative	259		15,996.85	12,078.80	14,312.68	(2,233.88)
Middle College	98		6,052.86	4,670.38	3,933.55	636.81
Mission Achievement (ABQ)	785		48,484.66	36,609.59	33,985.71	2,623.80
Monte del Sol	353		21,802.65	16,462.62	19,782.81	(3,320.19)
Montessori Elementary	420		25,940.84	19,567.25	22,721.88	(3,134.63)
Montessori of the Rio Grande	216		13,341.00	10,073.44	11,991.70	(1,918.26)
Moreno Valley	55		3,397.01	2,565.00	3,860.29	(1,295.29)
Mosaic Academy	180		11,117.50	8,394.54	9,949.04	(1,554.50)
Mountain Mahogany	203		12,538.07	9,467.17	11,206.05	(1,738.88)
Native American Community	400		24,705.56	18,654.52	20,712.99	(2,058.47)
New Mexico International School	224		13,835.11	10,446.54	12,102.23	(1,655.69)
New Mexico School for Architecture, Const.	347		21,432.07	16,182.60	20,778.25	(4,595.45)
New Mexico Connections Academy (Santa	1,359		83,937.13	63,378.74	61,008.49	2,370.28
New Mexico School for the Arts	221		13,649.82	10,306.62	11,650.88	(1,344.25)
New Mexico Virtual Academy (Farmington)	494		30,511.36	23,036.34	27,521.39	(4,483.06)
Alice King Community (North Alb. Comm.	410		25,323.20	19,120.66	18,412.02	708.87
North Valley Academy	463		28,596.88	21,592.61	25,409.46	(3,816.85)
Nuestros Valores	138		8,523.42	6,435.81	7,128.71	(692.90)
Pecos Connections (Carlsbad)	296		18,282.11	13,804.35	0.00	13,804.35
Pub. Acad. For Performing Arts	380		23,470.28	17,721.80	21,047.30	(3,325.50)
Red River Valley	77		4,755.82	3,593.00	4,237.12	(646.13)
Rio Gallinas Charter School	77	(436.87)	4,318.95	3,156.13	4,073.82	(919.69)
Robert F. Kennedy	312		19,270.34	14,580.53	15,638.95	(1,088.42)
Roots and Wings	50		3,088.19	2,331.82	2,873.59	(541.77)
SAHQ Academy	0		0.00	0.00	0.00	0.00
S.I.A. Tech (Abq Charter Academy)	288		17,788.00	13,431.26	14,423.20	(991.94)
Sandoval Academy of Bilingual Education	84	(4,027.83)	1,160.34	0.00	0.00	(110.38)
Sage Montessori Charter School (ABQ)	152	(2,566.39)	6,821.72	4,322.33	6,920.34	(2,398.01)
San Diego Riverside	85		5,249.93	3,924.39	5,145.30	(1,181.22)
School of Dreams Academy	505		31,190.77	23,551.34	20,839.51	2,711.82
Sidney Gutierrez	66		4,076.42	3,072.00	3,593.99	(515.99)
Six Directions	49		3,026.43	2,285.16	2,763.07	(477.89)
South Valley Academy	612		37,799.50	28,641.42	32,714.70	(4,173.27)
South Valley Preparatory School	156		9,635.17	7,275.26	7,858.37	(583.10)
SW Aeronautics, Mathematics & Science	259		15,996.85	12,078.80	15,066.34	(2,987.53)
Southwest Primary	102		6,299.92	4,755.80	5,624.65	(867.75)
Southwest Secondary	281		17,355.65	13,164.80	15,035.08	(1,930.27)
Taos Academy	208		12,846.89	9,700.36	12,489.06	(2,788.70)
Taos Integrated School of the Arts	147		9,079.29	6,855.54	8,276.46	(1,420.92)
Taos International School	164		10,129.28	7,648.35	6,134.01	1,514.35
Taos Municipal Charter	212		13,093.95	9,896.90	11,768.66	(1,881.76)
Technology Leadership High School	110	(68.97)	6,725.05	5,091.02	4,263.67	797.35
The Albuquerque Sign Language Academy	97		5,991.10	4,533.72	5,360.35	(836.63)
The ASK Academy	467		28,843.74	21,779.16	20,225.64	1,553.52
The Great Academy	171		10,581.63	7,974.81	13,041.67	(5,066.86)
The Masters Program	204		12,599.83	9,513.61	11,092.26	(1,578.45)
The New America School (ABQ)	328		20,258.56	15,296.71	24,093.93	(8,797.22)
The New America School (Las Cruces)	314		19,393.86	14,643.90	18,396.75	(3,752.95)
Tierra Adentro	288		17,788.00	13,431.26	14,920.55	(1,489.30)
Tierra Encantada (Charter School 37)	293		18,096.82	13,664.44	16,081.04	(2,416.60)
Turquoise Trail	465		28,720.21	21,685.68	25,350.94	(3,665.06)
Twenty First Cent.	253		15,626.27	11,798.99	14,421.94	(2,622.95)
Uplift Community (Gallup)	189		11,673.38	8,814.74	9,504.95	(690.68)
Vista Grande	88		5,435.22	4,104.00	5,249.82	(1,145.83)
Walatowa	57		3,520.54	2,658.27	2,782.33	(124.08)
William W. & Joseph Dorn Community	47		2,902.90	2,191.91	2,496.76	(304.85)
TOTAL CHARTER SCHOOLS	25,071	(8,763.64)	1,539,718.96	1,160,465.25	1,297,650.32	(137,195.07)

STATE SUPPORTED SCHOOLS

**INSTRUCTIONAL MATERIAL FINAL ALLOCATION 2016-2017 with Special Session Adjustments
and using FY17 40th Day**

SCHOOL NAME	40 DAY MEMBERSHIP	PRIOR YEAR (FY2016) ADJUSTMENT	FINAL ALLOCATION (Per Student) \$61.76	FINAL ALLOCATION \$61.76	INITIAL ALLOCATION (Per Student) \$ 55.26131	FINAL (LESS \$5 MILLION) MINUS INITIAL Difference
Foothill High School-YDDC	102.0		6,299.92	6,299.92	6,357.05	(1,600.15)
JP Taylor Center (Aztec Youth)	31.0		1,914.68	1,914.68	1,713.10	(267.38)
Lincoln Pines	0.0	0.00	0.00	0.00	0.00	0.00
Mimbres School (Child Psychiatrics)	31.0	(182.34)	1,732.34	1,732.34	1,471.50	(208.11)
New Mexico School for the Deaf	116.0		7,184.81	7,184.81	6,037.48	(627.67)
New Mexico Military Institute	410.0		25,323.20	25,323.20	23,786.36	(4,665.48)
NM Sch. for Visually Handicapped	30.0		1,852.92	1,852.92	1,422.79	(23.70)
Sequoyah Adolescent Center	25.0		1,544.10	1,544.10	2,210.45	(1,044.54)
TOTAL STATE SUPPORTED	745.0	(182.34)	45,831.76	45,831.76	42,998.74	(8,437.03)
GRAND TOTAL	330,522	(9,865)	20,404,461	20,404,461	18,274,585	(2,870,123.97)



"Adjustment Form"
Instructional Materials Fund & Transportation

Proposed Adjustments to the 21st Century Public Academy Budget
(School District/Charter School)

Total Adjustment \$ 2,622.95

Adjustment to Instructional Materials \$ 2,622.95

Adjustment to Transportation \$ N/A

Signed: Mary Larango Date: 12-14-16
(Superintendent/Charter School Administrator)

Sent ok
6973
12-16-16