



STATE OF NEW MEXICO
 PUBLIC EDUCATION DEPARTMENT
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HANNA SKANDERA
 SECRETARY OF EDUCATION

SUSANA MARTINEZ
 GOVERNOR

March 13, 2017

MEMORANDUM

TO: Michael Vigil, Business Official
 FROM: David Craig, Director, School Budget and Finance Analysis Bureau
 RE: Fiscal Year 2017 Cash Balance Credit Amount (Laws 2017 Chapter 3)

Pursuant to the recent passage and signature of CS/SB 114 (being Laws 2017 Chapter 3) during the 2017 Regular Session, this memorandum serves as prompt notification of your entity's cash balance credit amount. This credit will be taken evenly against your remaining four State Equalization Guarantee (SEG) distributions in fiscal year 2017 (FY17). This amount may change if your entity's audited financial statements were unavailable as of the date of this letter and the final audited Operational Fund cash, as determined by the Public Education Department (PED), is different from those amounts reported to PED. Please keep a copy of this for your records.

FY17 Cash Balance Credit
\$37,033.52

Please note the language in CS/SB 114 (being Laws 2017 Chapter 3) requiring "a school district or charter school whose distribution is accordingly reduced shall apply in the amount of that credit its audited fiscal year 2016 operational fund cash balance toward the school district's or charter school's fiscal year 2017 operations." To execute this requirement we are requiring you to certify that any decrease Budget Adjustment Request (BAR) associated with the decrease in SEG revenues will be offset with a decrease (BAR) in projected expenditure line items that reflect amounts where cash carryover was budgeted during FY17 Operating Budget development. Please note the restrictions on the use of cash balance carry forward for salaries and benefits provided in 6.20.2.9 NMAC 1978 Subsection E.

The school district/charter school certifies that any budget adjustments related to the cash balance credit amount will be identified as such, and will only decrease budget expenditure line items reflecting FY 16 cash carryover.

Superintendent/Head Administrator (Or Designee)
<i>May Tarango</i>

Please retain a copy of this memorandum for your records. Please also fax, or scan and email, a signed copy of this form to your assigned Executive Budget Analyst, Susan Benavidez at (505) 827-6583.