

STATE OF NEW MEXICO PUBLIC EDUCATION DEPARTMENT 300 DON GASPAR SANTA FE, NEW MEXICO 87501-2786 Telephone (505) 827-5800 www.ped.state.nm.us

HANNA SKANDERA SECRETARY OF EDUCATION SUSANA MARTINEZ

March 15, 2017

Ms. Mary Tarango, Charter Representative Twenty-First Century Public Academy 6805 Academy Parkway W., NE Albuquerque, NM 87109

Dear Ms. Tarango:

Pursuant to 22-25-9 NMSA 1978, the secretary shall distribute a state match distribution to any school district that has imposed a tax under the Public School Capital Improvements Act. The 2016-2017 state match amount to be distributed to your school district/charter school is \$6,080.00.

In order to budget the award, please submit an electronic budget adjustment request through the Operating Budget Management System (OBMS). Utilize **fund code 31700 and revenue code 43202**, and include this award letter as your supporting documentation. The funds will be available on a reimbursement basis. All expenditures must be submitted for reimbursement in OBMS in the fiscal year in which they were incurred. The final date to submit a Request for Reimbursement (RfR) for FY 2016-17 is July 7, 2017.

The following documents are required when submitting an RfR into OBMS:

- 1. Reimbursement Request Form (http://ped.state.nm.us/ped/CapitalOutlaydraw.html)
- 2. Invoice(s)
- 3. Proof of payment copy of check or bank statement
- 4. General Ledger Expenditure report

All recipients are advised to expend these awarded funds, as well as past award balances, in a timely manner. Review the enclosed copy of 22-25-2 NMSA 1978 which provides definitions of the allowable uses for this funding. Congratulations and best wishes as you continue your work to provide the best possible education to the children of New Mexico.

Subject: 2016-2017 FINAL PUBLIC SCHOOL CAPITAL IMPROVEMENTS ACT (SB-9) STATE MATCH Date: March 15, 2017

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If you need additional information regarding the use of these funds, please contact Iris K. Romero at (505) 827-7646, e-mail irisk.romero@state.nm.us, or Amanda Lupardus at (505) 827-6613, e-mail amanda.lupardus@state.nm.us.

Best regards,

Hipolito "Paul" Aguilar

Deputy Secretary, Finance and Operations

Enclosure (22-25-2 NMSA 1978)

Antonio Ortiz, Director, Student Services and Transportation, PED cc: