

**21st Century Public Academy
Governance Council Meeting
Posted May 31, 2019**

**Agenda for June 3, 2019
Meeting will be held at 5:30 pm
4300 Cutler NE
Albuquerque, NM 87110**

PUBLIC WELCOME

Call Meeting to Order

Roll Call

Approval of Agenda*

Approval of Minutes*

Minutes for April 15th, 2019

Minutes for May 28th, 2019 Special Meeting

Open Forum

I. Budget Reports

II. Cash Disbursements*

II. Bank Reconciliation

April

IV. Approval of Bars*

001-027-1819-0042-I

001-027-1819-0043-I

V. ORGANIZATIONAL CHART*

VI. BUILDING REPORT

VII. AUDIT FOLLOW UP – CORRECTIVE ACTION PLAN

VIII. JOSEPH ESCOBEDO, APS SENIOR DIRECTOR FOR CHARTER SCHOOLS – DISCUSSION

IX. PRINCIPAL'S REPORT/EVALUATION

CLOSED SESSION*

CHIEF EXECUTIVE OFFICER'S CONTRACT*

Next Meeting: June 17, 2019

Adjourn Open Meeting

(*) Action Item

Pursuant to the 21st Century Public Academy Governance Council Open Meeting Policy Resolution of 4-15-2019:

- Proper and required notification to the public has occurred,
- This is a Special Meeting of the 21st Century Public Academy Governance Council requiring a minimum 72 hours public notice and that requirement has been met,
- If you wish to attend contact 21st Century Public Academy Office at telephone number (505) 254-0280 for further information,
- If you are an individual with a disability who is in need of a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the meeting, please contact 21st Century Public Academy at 505-254-0280 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact 21st Century Public Academy at 505-254-0280 if a summary or other type of accessible format is needed.

**21st. Century Public Academy
Governance Council Meeting Minutes
April 15, 2019**

Members Present: Virginia Trujillo, President
Art Silva, Vice President
Kathy Webb, Secretary
Phillip Sapien, Member
Evelyn Dow, Member
Elizabeth Piazza, Member

Members Absent: Victoria Tafoya, Member

Guests: Mary Tarango, Principal
Bianca Belmonte-Sapien, Assistant Principal
Kathy Potter
Zach Kirchgessner, The Vigil Group

Governance Council Called to Order by Virginia Trujillo @ 5:35 p.m.

Roll Call

- Quorum met

Approval of Agenda

- Motion to approve agenda – Phillip Sapien
2nd. – Elizabeth Piazza
Motion Approved

Approval of Previous Governance Council (GC) Meeting Minutes

- Motion to approve minutes of March 18, 2019 – Kathy Webb
2nd – Phillip Sapien
Motion Approved

Open Forum – No Comments

Budget Reports

Zach reported on all budget reports including revenues, expenditure and activity funds. He stated that school is in very good shape and that all funds are being utilized.

Cash Disbursements

Zach reported on cash disbursements.

- Motion to approve cash disbursements – Evelyn Dow
2nd – Elizabeth Piazza
Motion Approved

Bank Reconciliation

Zach went over the bank reconciliation for March, 2019

Approval of BAR 001-027-1819-0035M

- Motion to approve BAR – Kathy Webb
2nd – Evelyn Dow
Motion Approved

Approval of Calendar

Mary reviewed the 2019-2020 school calendar

- Motion to approve school calendar for 2019-2020 – Art Silva
2nd – Elizabeth Piazza
Motion Approved

Approval of Salary Schedule

Zach reviewed new salary schedule and Mary explained the different levels.

- Motion to approve salary schedule – Kathy Webb
2nd. – Elizabeth Piazza
Motion Approved

Approval of Budget

Zach reviewed the 2019-2020 Budget. He stated that the biggest changes are with the teacher salaries, new staff and utilities. The school will be able to pay for increases with new funding.

- Motion to approve Budget – Kathy Webb
2nd – Evelyn Dow
Motion Approved

Approval of Bylaws

Virginia appointed Evelyn Dow to serve on Finance Committee with Art Silva. She also appointed Phillip Sapien and Kathy Webb to serve on School Advisory Committee.

Council members signed bylaws.

- Motion to approve Bylaws – Art silva
2nd – Elizabeth Piazza
Motion Approved

Resolution 4-18-19-1 Open Meetings Act

- Motion to approve Open Meetings Act – Kathy Webb
2nd – Art Silva
Motion Approved

Conflict of Interest

Signed Conflict of Interest forms will be sent to PED with Lease Reimbursement.

- Motion to approve Conflict of Interest – Elizabeth Piazza
2nd – Kathy Webb
Motion Approved

Code of Conduct

Needs to be signed by council members and kept at school site.

- Motion to approve Code of Conduct – Elizabeth Piazza
2nd. – Kathy Webb
Motion Approved

Resolution 4-18-19-2 – Signatory Authority

Signed by Secretary, Kathy Webb and given to Mary.

- Motion to approve Signatory Authority – Kathy Webb
2nd – Art Silva
Motion Approved

Internal Controls

Mary reviewed Internal Controls with the changes. Category numbers should not be stricken.

- Motion to approve Internal Controls - Elizabeth Piazza
2nd – Phillip Sapien
Motion Approved

Policy Adoption – Discipline for Special Education Students Revised

Mary reported on a situation with a Special Education Student.

- Motion to approve Policy Adoption – Art Silva
2nd – Kathy Webb
Motion Approved

Notice of Unsatisfactory Performance

Follow up from Audit finding. Mary provided backup, reports and corrective actions to auditors.

Building Report

Should be moving in at the end of May, 2019. There will be a Grand Opening in August before the start of the new school year.

Audit Follow Up

Pursuing recommended procedures to verify financials.

Principal's Report

Registration Numbers

5th grade - 40

6th grade – 95

7th grade – 85

8th grade - 71

TOTAL – 291

Lottery Draw Numbers

5th grade – 42

6th grade – 105

7th grade – 114

8th grade - 97

TOTAL - 358

Transition Assessment for ELA and Math - Testing will start April 30, 2019.

21st Foundation Golf Tournament will be held on Monday, April 29, 2019 at Canyon Club

Next Meeting

- Monday, May 20, 2019, 5:30 p.m.

Motion to adjourn – Kathy Webb

- 2nd. – Art Silva
Motion Approved

Meeting adjourned at 7:37 p.m.

**21st Century Public Academy
Governance Council Special Meeting Minutes
May 28, 2019**

Members Present: Virginia Trujillo, President
Silva, Vice President
Kathy Webb, Secretary
Phillip Sapien, Member
Evelyn Dow, Member
Elizabeth Piazza, Member
Victoria Tafoya, Member Call In

Member Absent: None

Guests: Mary Tarango, Principal
Bianca Sapien, Assistant Principal
Zach Kirchgessner, The Vigil Group

Governance Meeting Called to Order by Virginia Trujillo at 5:46 PM

Roll Call

- Quorum met.

Approval of Agenda

- Motion to approve—Phillip Sapien
2nd ---Kathy Webb
Motion Approved

Open Forum

- No Comment

FINANCE

- **BARS:**
001-027-1819-0035-M
001-027-1819-0036-I
001-027-1819-0037-I
001-027-1819-0038-I
001-027-1819-0039-I
001-027-1819-0040-I
001-027-1819-0041-I
Motion to Approve Bars—Phil Sapien
2nd---Elizabeth Piazza
Motion approved
- **PREAPPROVAL OF BARS FOR EOY**
Motion to Approve---Evelyn Dow
2nd ---Art Silva
Motion Approved

Closed Session

1. Closing an Open Meeting: The Law: If any meeting is closed pursuant to the exclusions contained in Subsection H of this section, the closure:

(1) If made in an open meeting, shall be approved by a majority vote of a quorum of the policymaking body; the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote on a closed meeting; the vote shall be taken in an open meeting; and the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to closure by the policymaking body may be discussed in a closed meeting.

Motion to Close Session to discuss Media Exposure regarding the Audit

Motion to Approve—Philip Sapien

2nd ---Evelyn Dow

Motion Approved: approved by all members... Virginia Trujillo, Art Silva, Kathy Webb, Phillip Sapien, Evelyn Dow, Elizabeth Piazza, and Victoria Tafoya

Return into Open Session

Next Meeting: June 3rd

Motion to Adjourn

Motion to Approve—Victoria Tafoya

2nd ---Elizabeth Piazza

Motion Approved

Draft

**21st Century Charter School
Fiscal Year 2018-19
Revenue Summary as of 4/30/2019**

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fund 11000 - Operational	\$ 2,371,995.00	\$ 1,948,729.57	\$ 423,265.43
Fund 14000 - Instructional Materials	\$ 8,079.00	\$ 8,079.15	-
Fund 21000 - Food Services	\$ 2,211.00	\$ 4,645.00	-
Fund 23000 - Non-Instructional Support	\$ 38,994.00	\$ 51,850.73	-
Fund 24101- Title I	\$ 31,250.00	\$ 23,325.94	\$ 7,924.06
Fund 24106 - Entitlement IDEA-B	\$ 71,475.00	\$ 29,806.57	\$ 41,668.43
Fund 24153 - English Language Acquisition	\$ 585.00	-	\$ 585.00
Fund 24154 - Teacher/Principal Training & Recruiting	\$ 13,225.00	\$ 5,168.39	\$ 8,056.61
Fund 25153 - Medicaid	\$ 3,957.00	\$ 7,624.25	-
Fund 26163 - Golden Apple Foundation	\$ 4.00	-	\$ 4.00
Fund 27107 - 2017 GO BOND Libraries	\$ 2,977.00	-	\$ 2,977.00
Fund 31200 - PSCOC	\$ 179,645.00	\$ 179,645.00	-
Fund 31400 - Special Capital Outlay-State	\$ 97,680.00	-	\$ 97,680.00
Fund 31600 - HB33 Capital Improvements	\$ 160,536.00	\$ 104,707.22	\$ 55,828.78
Fund 31700 - Capital Improvements SB-9	\$ 12,205.00	-	\$ 12,205.00
Fund 31701 - Capital Improvements SB-9	\$ 79,250.00	\$ 51,389.63	\$ 27,860.37
Total	\$ 3,074,068.00	\$ 2,414,971.45	\$ 678,054.68

21st Century Charter School
Fiscal Year 2018-19
Expenditure Summary as of 4/30/19

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Fund 11000 - Operational</u>				
Salaries Expense-Substitutes	\$ 10,000.00	\$ 60,949.03	\$ 15,339.08	\$ (66,288.11)
Salaries Expense-Teachers	\$ 799,332.00	\$ 513,365.65	\$ 190,744.86	\$ 95,221.49
Salaries Expense-Special Ed Teachers	\$ 146,876.00	\$ 90,571.66	\$ 36,073.34	\$ 20,231.00
Salaries Expense-Gifted Teachers	\$ 41,397.00	\$ 32,910.47	\$ 8,691.43	\$ (204.90)
Salaries Expense-Special Ed EA	\$ 25,500.00	\$ 18,062.50	\$ 7,437.50	\$ -
Salaries Expense-Athletics	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
Additional Compensation-Teachers	\$ 20,239.00	\$ 14,252.57	\$ 7,547.99	\$ (1,561.56)
Additional Compensation	\$ 8,000.00	\$ 8,575.46	\$ 2,049.54	\$ (2,625.00)
Employee Benefits	\$ 432,465.00	\$ 272,878.56	\$ 90,708.84	\$ 68,877.60
Other Charges	\$ 1,250.00	\$ 1,250.00	\$ 74.43	\$ (74.43)
Other Contract Services	\$ 5,600.00	\$ 33,445.69	\$ 250.00	\$ (28,095.69)
General Supplies and Materials	\$ 2,744.00	\$ 144.03	\$ 1,305.90	\$ 1,294.07
Function 1000 - Instruction	\$ 1,494,403.00	\$ 1,047,405.62	\$ 360,222.91	\$ 86,774.47
Salaries Expense-Guidance Counselor	\$ 45,722.00	\$ 34,348.78	\$ 16,851.19	\$ (5,477.97)
Employee Benefits	\$ 11,738.00	\$ 9,290.04	\$ 4,751.94	\$ (2,303.98)
Diagnosticians	\$ 2,000.00	\$ 339.86	\$ 1,660.14	\$ -
Speech Therapists	\$ 50,070.00	\$ 37,003.54	\$ 13,065.71	\$ 0.75
Occupational Therapists	\$ 27,600.00	\$ 20,568.50	\$ 8,940.50	\$ (1,909.00)
Therapists	\$ 15,000.00	\$ 3,865.52	\$ 5,099.26	\$ 6,035.22
Audiologists	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Other Professional/Technical Services	\$ 31,920.00	\$ 24,617.08	\$ 7,302.92	\$ -
Other Contract Services	\$ 15,000.00	\$ 8,182.76	\$ 3,504.22	\$ 3,313.02
Function 2100 - Support Services-Students	\$ 200,050.00	\$ 138,216.08	\$ 61,175.88	\$ 658.04
Additional Compensation	\$ 2,300.00	\$ 1,491.21	\$ 646.73	\$ 162.06
Employee Benefits	\$ 576.00	\$ 383.46	\$ 158.58	\$ 33.96
Other Contract Services	\$ 16,800.00	\$ 13,472.78	\$ 3,486.80	\$ (159.58)
Subtotal of Element: Function 2200 - Support Services-Instruction	\$ 19,676.00	\$ 15,347.45	\$ 4,292.11	\$ 36.44
Salaries Expense	\$ 60,000.00	\$ 29,580.00	\$ -	\$ 30,420.00
Employee Benefits	\$ 24,284.00	\$ 8,474.41	\$ -	\$ 15,809.59
Auditing	\$ 15,500.00	\$ 17,799.38	\$ 262.13	\$ (2,561.51)
Legal	\$ -	\$ 27,341.17	\$ 9,547.63	\$ (36,888.80)
Other Contract Services	\$ -	\$ -	\$ 2,685.94	\$ (2,685.94)
Function 2300 - Support Services-General Administration	\$ 99,784.00	\$ 83,194.96	\$ 12,495.70	\$ 4,093.34
Salaries Expense-Principal	\$ 64,400.00	\$ 53,550.00	\$ 10,710.00	\$ 140.00
Employee Benefits	\$ 24,106.00	\$ 18,369.90	\$ 3,644.82	\$ 2,145.28
Other Contract Services	\$ 62,564.00	\$ -	\$ -	\$ 62,564.00
Function 2400 - Support Services-School Administration	\$ 151,124.00	\$ 71,919.90	\$ 14,354.82	\$ 64,849.28

21st Century Charter School
Fiscal Year 2018-19
Expenditure Summary as of 4/30/19

Salaries Expense-Office Manager	\$	50,000.00	\$	36,953.75	\$	13,026.25	\$	20.00
Employee Benefits	\$	20,434.00	\$	14,111.13	\$	4,562.95	\$	1,759.92
Professional Development	\$	600.00	\$	150.00	\$	-	\$	450.00
Other Charges	\$	50.00	\$	3.00	\$	-	\$	47.00
Maintenance & Repair of Furniture and Equipment	\$	-	\$	35.99	\$	-	\$	(35.99)
Rentals of Computers and Related Equipment	\$	4,400.00	\$	2,949.45	\$	-	\$	1,450.55
Travel and Training	\$	-	\$	140.49	\$	-	\$	(140.49)
Other Contract Services	\$	28,457.00	\$	49,804.35	\$	1,537.21	\$	(22,884.56)
Software	\$	36,881.00	\$	18,536.07	\$	-	\$	18,144.93
General Supplies and Materials	\$	14,606.00	\$	1,311.36	\$	-	\$	13,294.64
Function 2500 - Central Services	\$	155,228.00	\$	123,995.59	\$	19,126.41	\$	12,106.00
Other Professional/Technical Services	\$	-	\$	673.15	\$	-	\$	(673.15)
Other Charges	\$	-	\$	26,940.43	\$	2,644.75	\$	(29,555.18)
Electricity	\$	25,000.00	\$	24,742.19	\$	8,644.08	\$	(8,386.27)
Natural Gas (Buildings)	\$	3,000.00	\$	1,883.95	\$	341.21	\$	774.84
Water/Sewage	\$	6,000.00	\$	6,806.54	\$	2,708.91	\$	(3,515.45)
Communication Services	\$	6,700.00	\$	4,557.41	\$	1,871.94	\$	270.65
Renting of Land and Buildings	\$	139,436.00	\$	-	\$	-	\$	139,436.00
Property/Liability Insurance	\$	21,234.00	\$	58,561.00	\$	-	\$	(37,327.00)
Other Contract Services	\$	52,875.00	\$	42,439.14	\$	16,277.33	\$	(5,841.47)
General Supplies and Materials	\$	2,000.00	\$	4,520.13	\$	1,097.14	\$	(3,617.27)
Function 2600 - Operation & Maintenance of Plant	\$	256,245.00	\$	171,093.94	\$	33,585.36	\$	51,565.70
Tax Liability/Penalty	\$	823.00	\$	2,605.98	\$	-	\$	(1,782.98)
Function 2900 - Other Support Services	\$	823.00	\$	2,605.98	\$	-	\$	(1,782.98)
Additional Compensation	\$	13,833.00	\$	8,760.00	\$	2,576.49	\$	2,496.51
Employee Benefits	\$	3,705.00	\$	2,161.00	\$	928.64	\$	615.36
Function 3300 - Community Services Operations	\$	17,538.00	\$	10,921.00	\$	3,505.13	\$	3,111.87
Fund 11000 - General	\$	2,394,871.00	\$	1,664,700.52	\$	508,758.32	\$	221,412.16
<u>Fund 14000 - Instructional Materials</u>								
Instructional Materials Credit - 50% Textbooks	\$	5,000.00	\$	5,056.96	\$	-	\$	(56.96)
Instructional Materials Credit - 50% Other	\$	10,000.00	\$	1,198.31	\$	-	\$	6,601.69
Instructional Materials Online Digital Subscriptions	\$	14,231.00	\$	-	\$	-	\$	14,231.00
Direct Instruction-Instructional Materials 30%	\$	10,000.00	\$	4,363.25	\$	166.25	\$	5,470.50
Software	\$	10,000.00	\$	1,795.00	\$	-	\$	8,205.00
Function 1000 - Instruction	\$	49,231.00	\$	14,613.52	\$	166.25	\$	34,451.23
Fund 14000 - Total Instructional Materials Sub-Fund	\$	49,231.00	\$	14,613.52	\$	166.25	\$	34,451.23
<u>Fund 21000 - Food Services</u>								
Contracts - Interagency	\$	2,211.00	\$	4,867.30	\$	2,981.40	\$	(5,637.70)
Function 3100 - Food Services Operations	\$	2,211.00	\$	4,867.30	\$	2,981.40	\$	(5,637.70)
Fund 21000 - Food Services	\$	2,211.00	\$	4,867.30	\$	2,981.40	\$	(5,637.70)

21st Century Charter School
Fiscal Year 2018-19
Expenditure Summary as of 4/30/19

Fund 23000 - Activities

Coaching	\$	-	\$	500.00	\$	-	\$	(500.00)
Additional Compensation	\$	500.00	\$	-	\$	-	\$	500.00
Professional Development	\$	5,000.00	\$	3,900.00	\$	540.00	\$	560.00
Other Charges	\$	4,367.00	\$	6,970.82	\$	3,431.26	\$	(6,015.08)
Student Travel	\$	10,016.00	\$	1,031.53	\$	-	\$	8,984.47
Other Contract Services	\$	26,578.00	\$	22,244.33	\$	3,011.67	\$	1,322.00
General Supplies and Materials	\$	1,000.00	\$	903.80	\$	2,328.96	\$	(2,232.76)
Supply Assets	\$	500.00	\$	293.21	\$	-	\$	206.79

Function 1000 - Instruction \$ 47,981.00 \$ 35,843.69 \$ 9,311.89 \$ 2,825.42

Fund 23000 - Non-Instructional Support \$ 47,981.00 \$ 35,843.69 \$ 9,311.89 \$ 2,825.42

Title I

Other Contract Services	\$	18,693.00	\$	19,334.06	\$	-	\$	(641.06)
Software	\$	11,907.00	\$	11,265.94	\$	-	\$	641.06

Function 1000 - Instruction \$ 30,600.00 \$ 30,600.00 \$ - \$ -

Salaries Expense	\$	500.00	\$	500.00	\$	-	\$	-
Benefits	\$	46.00	\$	50.64	\$	-	\$	(4.64)
General Supplies and Materials	\$	104.00	\$	99.36	\$	-	\$	4.64

Function 2100 - Support Services-Students \$ 650.00 \$ 650.00 \$ - \$ -

Fund 24101 - Title I \$ 31,250.00 \$ 31,250.00 \$ - \$ -

Fund 24106 - IDEA-B

Salaries Expense-Counselor	\$	55,843.00	\$	37,062.61	\$	12,553.42	\$	6,226.97
Employee Benefits	\$	15,632.00	\$	16,357.38	\$	5,224.81	\$	(5,950.19)

Function 2100 - Support Services-Students \$ 71,475.00 \$ 53,419.99 \$ 17,778.23 \$ 276.78

Fund 24106 - Entitlement IDEA-B \$ 71,475.00 \$ 53,419.99 \$ 17,778.23 \$ 276.78

Fund 24153 - English Language Acquisition

General Supplies and Materials	\$	585.00	\$	-	\$	585.00	\$	-
--------------------------------	----	--------	----	---	----	--------	----	---

Function 2100 - Support Services-Students \$ 585.00 \$ - \$ 585.00 \$ -

Fund 24153 - English Language Acquisition \$ 585.00 \$ - \$ 585.00 \$ -

Fund 24154 - Title II

Additional Compensation-Teachers	\$	9,612.00	\$	6,000.00	\$	4,000.00	\$	(388.00)
Employee Benefits	\$	3,613.00	\$	1,417.61	\$	665.08	\$	1,530.31
Professional Development	\$	-	\$	250.00	\$	-	\$	(250.00)

Function 1000 - Instruction \$ 13,225.00 \$ 7,667.61 \$ 4,665.08 \$ 892.31

Fund 24154 - Teacher/Principal Training & Recruiting \$ 13,225.00 \$ 7,667.61 \$ 4,665.08 \$ 892.31

21st Century Charter School
Fiscal Year 2018-19
Expenditure Summary as of 4/30/19

Fund 25153 - Title IX Medicaid

Other Professional Services	\$	8,859.00	\$	225.00	\$	-	\$	8,634.00
<hr/>								
Function 2100 - Support Services	\$	8,859.00	\$	225.00	\$	-	\$	8,634.00
<hr/>								
Fund 25153 - Title IX Medicaid	\$	8,859.00	\$	225.00	\$	-	\$	8,634.00

Fund 26163 - Golden Apple Foundation

Supply Assets (\$5,000 or Less)	\$	4.00	\$	-	\$	-	\$	4.00
<hr/>								
Function 1000 - Instruction	\$	4.00	\$	-	\$	-	\$	4.00
<hr/>								
Fund 26163 - Golden Apple Foundation	\$	4.00	\$	-	\$	-	\$	4.00

Fund 26211 - Target Grant

Other Contract Services	\$	750.00	\$	750.00	\$	-	\$	-
<hr/>								
Function 1000 - Instruction	\$	750.00	\$	750.00	\$	-	\$	-
<hr/>								
Fund 26211 - Target Grant	\$	750.00	\$	750.00	\$	-	\$	-

Fund 27107 - Go Bond Libraries

Library And Audio-Visual	\$	2,977.00	\$	-	\$	-	\$	2,977.00
<hr/>								
Function 2200 - Support Services-Instruction	\$	2,977.00	\$	-	\$	-	\$	2,977.00
<hr/>								
Fund 27107 - 2012 GO BOND Libraries	\$	2,977.00	\$	-	\$	-	\$	2,977.00

Fund 31200 - PSCOC

Rentals-Lease to Purchase	\$	179,645.00	\$	179,645.00	\$	-	\$	-
<hr/>								
Function 4000 - Capital Outlay	\$	179,645.00	\$	179,645.00	\$	-	\$	-
<hr/>								
Fund 31200 - Public School Capital Outlay	\$	179,645.00	\$	179,645.00	\$	-	\$	-

Fund 31400 - Special Capital Outlay

Buildings Purchase	\$	41,730.00	\$	-	\$	-	\$	41,730.00
Capital Outlay-Fixed Assets (More than \$1000)	\$	48,000.00	\$	-	\$	61,549.54	\$	(13,549.54)
Capital Outlay-Supply Assets (\$1000 Or Less)	\$	7,950.00	\$	5,954.97	\$	1,612.73	\$	382.30
<hr/>								
Function 4000 - Capital Outlay	\$	97,680.00	\$	5,954.97	\$	63,162.27	\$	28,562.76
<hr/>								
Fund 31400 - Special Capital Outlay-State	\$	97,680.00	\$	5,954.97	\$	63,162.27	\$	28,562.76

Fund 31600 - Capital Improvements HB-33

County Tax Collection Costs	\$	1,605.00	\$	737.82	\$	-	\$	867.18
<hr/>								
Function 2300 - Support Services-General Administration	\$	1,605.00	\$	737.82	\$	-	\$	867.18
<hr/>								
Rentals-Lease to Purchase	\$	201,231.00	\$	94,746.52	\$	46,759.97	\$	59,724.51
<hr/>								
Function 4000 - Capital Outlay	\$	201,231.00	\$	94,746.52	\$	46,759.97	\$	59,724.51
<hr/>								
Fund 31600 - Capital Improvements HB-34	\$	202,836.00	\$	95,484.34	\$	46,759.97	\$	60,591.69

21st Century Charter School
Fiscal Year 2018-19
Expenditure Summary as of 4/30/19

Fund 31700 - Capital Improvements SB-9

Maintenance & Repair - Buildings/grounds/equipment	\$	-	\$	315.44	\$	-	\$	(315.44)
Capital Outlay-Supply Assets (\$1000 Or Less)	\$	12,205.00	\$	-	\$	-	\$	12,205.00
<hr/>								
Function 4000 - Capital Outlay	\$	12,205.00	\$	315.44	\$	-	\$	11,889.56
<hr/>								
Fund 31700 - Capital Improvements SB-10	\$	12,205.00	\$	315.44	\$	-	\$	11,889.56

Fund 31701 - Local Capital Improvements

County Tax Collection Costs	\$	800.00	\$	172.45	\$	-	\$	627.55
<hr/>								
Function 2300 - Support Services-General Administration	\$	800.00	\$	172.45	\$	-	\$	627.55
<hr/>								
Rentals-Lease to Purchase	\$	99,049.00	\$	32,809.79	\$	11,545.21	\$	54,694.00
<hr/>								
Function 4000 - Capital Outlay	\$	99,049.00	\$	32,809.79	\$	11,545.21	\$	54,694.00
<hr/>								
Fund 31701 - SB-9 Ad Valorem	\$	99,849.00	\$	32,982.24	\$	11,545.21	\$	55,321.55
<hr/>								
Total	\$	3,215,634.00	\$	2,127,719.62	\$	665,713.62	\$	422,200.76

21st Century Charter School
Fiscal Year 2018-19
Outstanding POs as of 4/30/19

PO Number	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
19-0021	Kathy Potter	8/9/2018	\$ 360.00	\$ 150.00	\$ 210.00
19-0046	Century Link	8/19/2018	\$ 1,000.00	\$ 901.75	\$ 98.25
19-0049	Albuquerque Bernalillo County	8/19/2018	\$ 9,000.00	\$ 6,321.56	\$ 2,678.44
19-0058	Cooperative Educational Svcs.	8/24/2018	\$ 50,069.25	\$ 45,389.74	\$ 4,679.51
19-0059	Cooperative Educational Svcs.	8/24/2018	\$ 6,675.90	\$ 2,225.22	\$ 4,450.68
19-0081-1	Cooperative Educational Svcs.	5/14/2019	\$ 1,500.00	\$ 718.43	\$ 781.57
19-0082	Cooperative Educational Svcs.	8/24/2018	\$ 30,680.00	\$ 23,108.37	\$ 7,571.63
19-0083-1	Cooperative Educational Svcs.	5/14/2019	\$ 5,000.00	\$ 4,561.00	\$ 439.00
19-0084-4	Cutler Charitable Foundation	12/18/2018	\$ 224,000.00	\$ 165,694.82	\$ 58,305.18
19-0072-1	The Vigil Group	1/8/2019	\$ 35,000.00	\$ 33,672.79	\$ 1,327.21
19-0075	Charter School Nursing Services	8/1/2018	\$ 31,920.00	\$ 28,416.90	\$ 3,503.10
19-0076	Comcast	9/8/2018	\$ 3,500.00	\$ 3,002.12	\$ 497.88
19-0079-1	C & C Distributors	4/14/2019	\$ 600.00	\$ 248.61	\$ 351.39
19-0082-1	LCA Bank Corporation	9/8/2019	\$ 1,400.00	\$ 358.73	\$ 1,041.27
19-0083	PNM	9/8/2018	\$ 27,860.00	\$ 21,377.99	\$ 6,482.01
19-0114	Rio Grande Community Farm	10/3/2018	\$ 440.00	\$ 415.00	\$ 25.00
19-0122	Explora Science Center/children's Museum	10/24/2018	\$ 400.00	\$ 365.00	\$ 35.00
19-0131-1	Karen Patrick	1/25/2019	\$ 2,000.00	\$ 339.86	\$ 1,660.14
19-0138	CSI-Cartesian Surveys, Inc.	11/4/2018	\$ 2,685.94	\$ -	\$ 2,685.94
19-0141	Explora Science Center/children's Museum	11/7/2018	\$ 654.00	\$ 648.00	\$ 6.00
19-0143-1	Fuentes Law Office	10/1/2018	\$ 10,000.00	\$ 452.37	\$ 9,547.63
19-0144-1	Ant Mary's Pest Control	10/1/2018	\$ 1,005.82	\$ 97.09	\$ 908.73
19-0149	Outpost Ice Arena	11/26/2018	\$ 720.00	\$ 608.00	\$ 112.00
19-0151	Herrera Bus Co.	11/29/2018	\$ 264.67	\$ -	\$ 264.67
19-0166-1	New Mexico Gas	4/15/2019	\$ 500.00	\$ 201.97	\$ 298.03
19-0168	Albuquerque Public Schools	11/1/2018	\$ 6,022.00	\$ 3,668.20	\$ 2,353.80
19-0169-1	Moss Adams	4/11/2019	\$ 2,042.07	\$ 1,779.94	\$ 262.13
19-0170	Jim Richardson	12/12/2018	\$ 300.00	\$ -	\$ 300.00
19-0174-1	Albuquerque Parochial & Independent Athletic League	1/10/2019	\$ 5,000.00	\$ 2,960.00	\$ 2,040.00
19-0178-1	Measured Progress	2/22/2019	\$ 1,305.90	\$ 1,269.87	\$ 54.96
19-0180-1	Jani-King	5/14/2019	\$ 4,500.00	\$ 2,211.44	\$ 2,288.56
19-0182	Document Technologies	11/28/2018	\$ 6,000.00	\$ 2,495.78	\$ 3,504.22
19-0184	New Day Therapeutics	1/10/2019	\$ 19,000.00	\$ 13,113.00	\$ 5,887.00
19-0188	Alarm Control Technologies	1/14/2019	\$ 1,000.00	\$ 161.82	\$ 838.18
19-0200	Mario's Pizza	1/22/2019	\$ 1,000.00	\$ 799.00	\$ 201.00
19-0204	LDD Computer Consulting	1/25/2019	\$ 5,000.00	\$ 2,350.27	\$ 2,649.73
19-0207	Copperstate Security	1/31/2019	\$ 600.00	\$ 429.25	\$ 170.75
19-0216-1	ISHC Inc.	2/13/2019	\$ 1,474.00	\$ -	\$ 1,474.00
19-0220	New Mexico Wildlife Association	2/20/2019	\$ 90.00	\$ 76.00	\$ 14.00
19-0223	Museum of Natural History	2/26/2019	\$ 563.06	\$ 497.17	\$ 65.89
19-0227	Los Altos Golf Course	2/28/2019	\$ 170.00	\$ -	\$ 170.00
19-0228-1	Norcon	3/5/2019	\$ 49,354.27	\$ -	\$ 49,354.27
19-0235	NCS Pearson, Inc	1/1/2019	\$ 166.25	\$ -	\$ 166.25
19-0237	LDD Computer Consulting	3/19/2019	\$ 74.43	\$ -	\$ 74.43
19-0238	Museum of Natural History	3/19/2019	\$ 239.60	\$ 221.63	\$ 17.97
19-0239	Norcon	3/21/2019	\$ 75.51	\$ -	\$ 75.51
19-0245	School Mate	4/2/2019	\$ 1,441.00	\$ -	\$ 1,441.00
19-0246	Norcon	4/5/2019	\$ 13,808.00	\$ -	\$ 13,808.00
19-0247	Cliff's Amusement Park.	4/8/2019	\$ 1,692.00	\$ 1,524.00	\$ 168.00
19-0249	Lucky 66 Bowling	4/10/2019	\$ 646.00	\$ -	\$ 646.00
19-0251	Scholastic Book	4/10/2019	\$ 585.00	\$ -	\$ 585.00
19-0252	Keshet Dance Company	4/12/2019	\$ 6,250.00	\$ 6,000.00	\$ 250.00
19-0257	Pericos	4/18/2019	\$ 868.90	\$ -	\$ 868.90
19-0258	UNM Continuing Education Conference Center	4/18/2019	\$ 468.00	\$ -	\$ 468.00
19-0262	Ad It Up	5/7/2019	\$ 754.00	\$ -	\$ 754.00
19-0265	Congregation Albert	5/13/2019	\$ 580.00	\$ -	\$ 580.00
19-0266	Travis Hill	5/13/2019	\$ 450.00	\$ -	\$ 450.00
19-0267	Dions	4/29/2019	\$ 1,200.00	\$ 880.00	\$ 320.00
19-0269	Megan Herren	5/20/2019	\$ 60.00	\$ -	\$ 60.00
Total			\$ 586,015.57	\$ 379,712.69	\$ 206,302.88

**21st Century Charter School
Fiscal Year 2018-19
Bank Register as of 4/30/19**

Bank	Account
Wells Fargo Bank	Operational

Date	Number	Type	Payee/From	Deposit	Withdrawal
4/1/2019	19-0475	Cash Receipts	Lunches & AM/PM Program	\$ 349.00	
4/2/2019		Payroll Liability	Internal Revenue Service		\$ 10,803.93
4/2/2019		Payroll Liability	Internal Revenue Service		\$ 12,472.79
4/2/2019	19-0476	Cash Receipts	Lunches & AM/PM Program	\$ 417.00	
4/3/2019	19-0477	Cash Receipts	AM/PM Program	\$ 20.00	
4/4/2019	19-0478	Cash Receipts	Lunches & AM/PM Program	\$ 208.00	
4/4/2019		Payroll Liability	NMPSIA		\$ 19,627.74
4/5/2019	19-0479	Cash Receipts	Lunches & AM/PM Program	\$ 386.00	
4/8/2019	19-0480	Cash Receipts	Lunches & AM/PM Program	\$ 203.00	
4/9/2019	19-0481	Cash Receipts	Lunches & AM/PM Program	\$ 116.00	
4/9/2019		Payroll Liability	AFLAC		\$ 221.94
4/9/2019		Payroll Liability	AFLAC		\$ 221.94
4/10/2019		Payroll Liability	NMRHCA		\$ 3,095.49
4/10/2019		Payroll Liability	NMTRD		\$ 2,186.42
4/10/2019		Payroll Liability	NMTRD		\$ 129.00
4/10/2019	19-0482	Cash Receipts	Lunches & AM/PM Program	\$ 76.00	
4/11/2019	00022563	Adjustment	Client Analysis Service Charge		\$ 207.41
4/11/2019	19-0483	Cash Receipts	Lunches & AM/PM Program	\$ 195.00	
4/11/2019	19-0504	Cash Receipts	SEG April 2019	\$ 217,635.46	
4/12/2019	19-0484	Cash Receipts	AM/PM Program	\$ 25.00	
4/12/2019	7235	Accounts Payable	Document Technologies		\$ 321.95
4/12/2019	7236	Accounts Payable	James Richardson		\$ 298.71
4/12/2019	7237	Accounts Payable	Keshet Dance Company		\$ 6,000.00
4/12/2019	7238	Accounts Payable	LCA Bank Corporation		\$ 311.94
4/12/2019	7239	Accounts Payable	LDD Computer Consulting		\$ 666.63
4/12/2019	7240	Accounts Payable	Midway Office Supply Center		\$ 133.66
4/12/2019	7241	Accounts Payable	Moss Adams		\$ 1,779.94
4/12/2019	7242	Accounts Payable	New Day Therapeutics		\$ 2,387.00
4/12/2019	7243	Accounts Payable	NMASBO		\$ 150.00
4/12/2019	7244	Accounts Payable	PNM		\$ 1,811.35
4/12/2019	7245	Accounts Payable	United States Post Office		\$ 275.00
4/12/2019	7246	Accounts Payable	Comcast		\$ 334.33
4/12/2019	7247	Accounts Payable	Charter School Nursing Service		\$ 6,229.78
4/12/2019	7248	Accounts Payable	Century Link		\$ 104.07
4/12/2019	7249	Accounts Payable	C & C Distributors		\$ 200.16
4/12/2019	7250	Accounts Payable	Brie Logan		\$ 17.40
4/12/2019	7251	Accounts Payable	Albuquerque Public Schools		\$ 514.40
4/12/2019	7252	Accounts Payable	Albuquerque Bernalillo County		\$ 30.47

**21st Century Charter School
Fiscal Year 2018-19
Bank Register as of 4/30/19**

4/12/2019	7253	Accounts Payable	Alarm Control Technologies	\$	80.91
4/12/2019	7254	Accounts Payable	Cooperative Educational Svcs.	\$	8,983.25
4/15/2019		Payroll Liability	NMERB	\$	25,970.79
4/15/2019		Payroll Liability	Wells Fargo Bank	\$	33,663.10
4/15/2019	19-0485	Cash Receipts	Lunches & AM/PM Program	\$	136.00
4/15/2019	7258	Payroll Liability	Florida State Disbursement Uni	\$	155.00
4/15/2019	7256	Accounts Payable	New Mexico Gas	\$	158.79
4/15/2019	7257	Accounts Payable	The Vigil Group	\$	4,834.69
4/16/2019	19-0486	Cash Receipts	AM/PM Program	\$	45.00
4/17/2019		Payroll Liability	Internal Revenue Service	\$	10,753.40
4/17/2019		Payroll Liability	NM State Department of Labor	\$	1,034.37
4/17/2019	19-0487	Cash Receipts	Building Fund	\$	587.00
4/17/2019	19-0488	Cash Receipts	AM/PM Program	\$	20.00
4/17/2019	19-0489	Cash Receipts	Lunches	\$	3.00
4/18/2019	19-0490	Cash Receipts	AM/PM Program	\$	175.00
4/22/2019	19-0491	Cash Receipts	Workman's Comp Check for Billy	\$	639.30
4/22/2019	19-0492	Cash Receipts	AM/PM Program	\$	80.00
4/22/2019	19-0505	Cash Receipts	HB-33 & SB-9	\$	3,510.72
4/23/2019	19-0493	Cash Receipts	Lunches & AM/PM Program	\$	61.00
4/23/2019	19-0494	Cash Receipts	HB-33 & SB-9	\$	58.92
4/24/2019	19-0495	Cash Receipts	Lunches	\$	34.00
4/25/2019	19-0496	Cash Receipts	Medicaid	\$	1,141.80
4/25/2019	19-0497	Cash Receipts	Lunches & AM/PM Program	\$	168.00
4/26/2019	19-0498	Cash Receipts	AM/PM Program	\$	30.00
4/26/2019	19-0499	Cash Receipts	Lunches	\$	3.00
4/29/2019	19-0500	Cash Receipts	Title I & Title II	\$	26,370.91
4/29/2019	19-0501	Cash Receipts	AM/PM Program	\$	200.00
4/29/2019	19-0502	Cash Receipts	NM NBCT Network	\$	140.00
4/29/2019	7262	Accounts Payable	Albuquerque Bernalillo County	\$	697.88
4/29/2019	7263	Accounts Payable	C & C Distributors	\$	375.60
4/29/2019	7264	Accounts Payable	Document Technologies	\$	558.01
4/29/2019	7265	Accounts Payable	Herrera Bus Co.	\$	750.00
4/29/2019	7266	Accounts Payable	Jani-King	\$	2,211.44
4/29/2019	7268	Accounts Payable	Superior Filtration Products	\$	110.48
4/29/2019	7269	Accounts Payable	The Vigil Group	\$	4,834.69
4/30/2019		Payroll Liability	Wells Fargo Bank	\$	36,082.82
4/30/2019	00022570	Adjustment	Go Daddy Website Fee; Temp Tra	\$	119.88
4/30/2019	19-0503	Cash Receipts	AM/PM Program	\$	75.00
4/30/2019	7270	Accounts Payable	Cutler Charitable Foundation	\$	35,282.55

Subtotal

\$ 253,109.11 \$ 237,191.10

Total

\$ 253,109.11 \$ 237,191.10

**21st Century Charter School
Fiscal Year 2018-19
Bank Register as of 4/30/19**

Bank	Account Number
Wells Fargo Bank	Activities

Date	Number	Type	Payee/From	Deposit	Withdrawal
4/1/2019	19-0506	Cash Receipts	Student Activities	\$ 124.98	
4/2/2019	19-0507	Cash Receipts	Student Activities	\$ 179.00	
4/2/2019	19-0539	Cash Receipts	Student Activities	\$ 5.00	
4/3/2019	19-0508	Cash Receipts	Pizza	\$ 260.00	
4/4/2019	19-0509	Cash Receipts	Student Activities	\$ 60.00	
4/4/2019	19-0510	Cash Receipts	Student Activities	\$ 100.00	
4/5/2019	19-0511	Cash Receipts	Pizza	\$ 253.00	
4/5/2019	19-0512	Cash Receipts	Student Activities	\$ 42.00	
4/8/2019	19-0513	Cash Receipts	Student Activities	\$ 106.00	
4/9/2019	19-0514	Cash Receipts	Student Activities	\$ 184.00	
4/10/2019	19-0515	Cash Receipts	Pizza	\$ 284.00	
4/10/2019	19-0516	Cash Receipts	Student Activities	\$ 110.00	
4/11/2019	19-0517	Cash Receipts	Student Activities	\$ 1,174.86	
4/11/2019	19-0518	Cash Receipts	Student Activities	\$ 43.00	
4/12/2019	19-0519	Cash Receipts	Pizza	\$ 265.00	
4/12/2019	19-0520	Cash Receipts	Student Activities	\$ 85.00	
4/12/2019	3574821	Accounts Payable	Albuquerque Baseball Club, LLc		\$ 712.00
4/12/2019	3574822	Accounts Payable	Albuquerque Public Schools		\$ 390.00
4/12/2019	3574823	Accounts Payable	Albuquerque Parochial & Indepe		\$ 325.00
4/12/2019	3574824	Accounts Payable	Bazic Products		\$ 133.44
4/12/2019	3574825	Accounts Payable	Dions		\$ 500.00
4/12/2019	3574826	Accounts Payable	Herrera Coaches Inc.		\$ 784.86
4/12/2019	3574827	Accounts Payable	Rio Metro Regional Transit Dis		\$ 415.00
4/12/2019	3574828	Accounts Payable	Woodwind & Brasswind		\$ 246.50
4/15/2019	19-0521	Cash Receipts	Student Activities	\$ 131.00	
4/16/2019	19-0522	Cash Receipts	Student Activities	\$ 209.00	
4/17/2019	19-0523	Cash Receipts	Fundraiser	\$ 110.85	
4/17/2019	19-0524	Cash Receipts	Student Activities	\$ 245.00	
4/17/2019	19-0525	Cash Receipts	Student Activities	\$ 171.00	
4/17/2019	19-0526	Cash Receipts	Pizza	\$ 388.00	
4/18/2019	19-0527	Cash Receipts	Student Activities	\$ 492.00	
4/22/2019	19-0528	Cash Receipts	Student Activities	\$ 202.00	
4/23/2019	19-0529	Cash Receipts	Student Activities	\$ 272.00	
4/23/2019	3717	Accounts Payable	Krispy Kreme		\$ 60.00
4/24/2019	19-0530	Cash Receipts	Student Activities	\$ 418.00	
4/24/2019	19-0531	Cash Receipts	Pizza	\$ 412.00	
4/25/2019	19-0532	Cash Receipts	Student Activities	\$ 18.00	
4/25/2019	19-0533	Cash Receipts	Student Activities	\$ 313.75	
4/26/2019	19-0534	Cash Receipts	Pizza	\$ 344.00	
4/26/2019	19-0535	Cash Receipts	Student Activities	\$ 155.00	

**21st Century Charter School
Fiscal Year 2018-19
Bank Register as of 4/30/19**

4/29/2019	19-0536	Cash Receipts	Student Activities	\$	173.25		
4/29/2019	3718	Accounts Payable	Dions			\$	930.00
4/29/2019	3719	Accounts Payable	Herrera Bus Co.			\$	738.36
4/29/2019	3720	Accounts Payable	Museum of Natual History			\$	221.63
4/30/2019	19-0537	Cash Receipts	Fundraiser	\$	913.20		
4/30/2019	19-0538	Cash Receipts	Student Activites	\$	53.00		
Subtotal						<hr/>	
				\$	8,296.89	\$	5,456.79
Total						<hr/>	
				\$	8,296.89	\$	5,456.79

**21st Century Charter School
Fiscal Year 2018-19
Outstanding Checks as of 4/30/19**

Operational

Last Reconciled	Beginning Balance	Statement Date
4/1/2019	\$ (10,044.85)	04/30/2019

Date	Source Document	Item Number	Description	Deposit	Withdrawal
5/29/2018	18-0138	6960	National Science Teachers Asso		\$ 307.56
7/15/2018	770		NMRHCA		\$ 29.88
8/15/2018	790		NMPSIA		\$ 788.80
12/12/2018	19-0037	7131	Sarah Brewer		\$ 3.00
1/28/2019	19-0046	7166	Karen Patrick		\$ 339.86
4/2/2019	916		Internal Revenue Service		\$ 12,472.79
4/29/2019	19-0063	7262	Albuquerque Bernalillo County		\$ 697.88
4/29/2019	19-0063	7263	C & C Distributors		\$ 375.60
4/29/2019	19-0063	7264	Document Technologies		\$ 558.01
4/29/2019	19-0063	7265	Herrera Bus Co.		\$ 750.00
4/29/2019	19-0063	7266	Jani-King		\$ 2,211.44
4/29/2019	19-0063	7268	Superior Filtration Products		\$ 110.48
4/29/2019	19-0063	7269	The Vigil Group		\$ 4,834.69
4/30/2019	19-0064	7270	Cutter Charitable Foundation		\$ 35,282.55
Subtotal				\$ -	\$ 58,762.54

Activities

Last Reconciled	Beginning Balance	Statement Date
4/1/2019	\$ (685.00)	04/30/2019

Date	Source Document	Item Number	Description	Deposit	Withdrawal
3/21/2018	18-0110	3596	La Cueva Band Boosters		\$ 150.00
12/12/2018	19-0037	3664	USTA NNMTA		\$ 120.00
3/8/2019	19-0056	3574818	Rio Grande Community Farm		\$ 415.00
4/23/2019	19-0061	3717	Krispy Kreme		\$ 60.00
4/29/2019	19-0063	3718	Dions		\$ 930.00
4/29/2019	19-0063	3719	Herrera Bus Co.		\$ 738.36
4/29/2019	19-0063	3720	Museum of Natual History		\$ 221.63
Subtotal				\$ -	\$ 2,634.99

21st Century Charter School
Fiscal Year 2018-19
Bank Reconciliation as of 4/30/19

Operational

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL	=	Difference
Beginning Balance	\$ 477,164.89	+	\$ (10,044.85)	=	\$ 467,120.04	-	\$ 467,120.04	=	\$ -
Deposits/Debits	\$ 253,109.11	+	\$ -	=	\$ 253,109.11	-	\$ 286,127.55	=	\$ (33,018.44)
Withdrawals/Credits	\$ (188,473.41)	+	\$ (48,717.69)	=	\$ (237,191.10)	-	\$ (270,209.54)	=	\$ 33,018.44
Total	\$ 541,800.59		\$ (58,762.54)		\$ 483,038.05		\$ 483,038.05		\$ -

Activities

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL	=	Difference
Beginning Balance	\$ 38,407.74	+	\$ (685.00)	=	\$ 37,722.74	-	\$ 37,722.74	=	\$ -
Deposits/Debits	\$ 8,296.89	+	\$ -	=	\$ 8,296.89	-	\$ 8,296.89	=	\$ -
Withdrawals/Credits	\$ (3,506.80)	+	\$ (1,949.99)	=	\$ (5,456.79)	-	\$ (5,456.79)	=	\$ -
Total	\$ 43,197.83		\$ (2,634.99)		\$ 40,562.84		\$ 40,562.84		\$ -

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1819-0042-1

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Zach Kirchgessner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7721

Email: zach@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2018 12:00AM	To: Jun 30 2019 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.41980 \$150

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	53711 Other Charges	0000 No Program	0000 No Job Class	\$4,387	\$150	\$4,537	
Sub Total						\$150		
Indirect Cost								
DOC. TOTAL						\$150		

Justification:

To increase budget due to revenue received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1819-0043-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Zach Kirchgessner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7721

Email: zach@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 14000.0000.43211 \$2,628

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56107 Instructional Materials Credit - 50% Textbooks	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$5,000	\$2,628	\$7,628	
					Sub Total	\$2,628		
					Indirect Cost			
					DOC. TOTAL	\$2,628		

Justification:

To increase budget due to final allocation.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Organizational Chart

Chief Executive Officer

- Operations
- On Site Finance (Records, Invoices, Contracts, etc. and HR Files)
- Gifted Teacher
- 21st Century Foundation & Cutler Foundation
- PED Reporting for Finance
- Maintains Governance Council Documents
- Inventory
- Scheduling Facility

Principal

- Day to Day Operations
- Evaluations / Discipline
- PTA Coordination
- Test Data Reporting
- Recruitment and Hiring
- New Teacher Training
- PED Reporting - Enrollment
- Master Calendar
- ELL Testing
- Principal's Report to GC

Chief Procurement Officer

- Procurement
- Test Coordination
- Associated Arts Scheduling
- IT Support
- Web and Domain Admin

Facilities Manager

- 5 Year Plan
- Facilities Maintenance
- Inventory Control

Business Manager

- (Vigil Group Contractor)
- Budget
- Payroll
- PED/APS Reporting
- RFRs
- Monthly Report to GC
- Coordinates w/ CEO

Special Education

Admin

- SPED Test Coordination
- IEP, 504, and SAT Coordination
- SPED Scheduling

**21st Century Public Academy
Governance Council Meeting**

Monday, June 3, 2019

Principal's Report

1. Testing/Surveys Completed
 - Opportunity to Learn (OTL)
 - Student Survey for Teachers (On Teacher Evaluation)
 - Transition Assessment in Math and ELA-Required State Testing
 - End of Course (EOC's)
 - Algebra and all Non transition or SBA tested subjects
 - NWEA/MAP and iReady – 3rd short cycle assessment data
3. Registration Numbers 2019-2020
 - 5th Grade – (34)
 - 6th Grade – (88)
 - 7th Grade – (103)
 - 8th Grade – (88)
 - Totals (316)
4. June Lottery Draw