

**21st Century Public Academy
Governance Council Meeting
Posted October 18, 2019**

**Agenda for October 21, 2019
Finance Meeting 5:00 pm
Open Meeting of the Governance Council at 5:30 pm
4300 Cutler NE
Albuquerque, NM 87110**

PUBLIC WELCOME

**Call Meeting to Order
Roll Call
Approval of Agenda*
Approval of Minutes***

Minutes for September 16, 2019

Minutes for Emergency Meeting September 30, 2019

Open Forum

- I. BARS FOR APPROVAL*
001-027-1920-0010-IB**
- II. Budget Reports**
- III. Cash Disbursements***
- IV. Bank Reconciliation*
September**
- V. CORRECTIVE ACTION PLAN – UPDATE**
- VI. CONVERT BANK ACCOUNTS TO A NEW FINANCIAL INSTITUTION***
- VI. RENEWAL APPLICATION – UPDATE**
- VII. CORRECTIVE ACTION PLAN - UPDATE**
- VIII. CUTLER CHARITABLE FOUNDATION – FINANCE UPDATE**
- IX. APPROVAL TO EXTEND CONTRACT FOR REPRESENTATION FOR BOND SALES
RESOLUTION 10-21-19 – SIGNATORY AUTHORITY FOR CONTRACT**
- X. PRINCIPAL'S REPORT**
- XI. APPROVAL OF HEAD ADMINISTRATOR RATING FORM***
- XII. VOTING IN OF NEW MEMBER***

Next Meeting: October 21, 2019

Adjourn Open Meeting

(*) Action Item

Pursuant to the 21st Century Public Academy Governance Council Open Meeting Policy Resolution of 4-15-2019:

- Proper and required notification to the public has occurred,
- This is a Special Meeting of the 21st Century Public Academy Governance Council requiring a minimum 72 hours public notice and that requirement has been met,
- If you wish to attend contact 21st Century Public Academy Office at telephone number (505) 254-0280 for further information,
- If you are an individual with a disability who is in need of a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the meeting, please contact 21st Century Public Academy at 505-254-0280 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact 21st Century Public Academy at 505-254-0280 if a summary or other type of accessible format is needed.

**21st. Century Public Academy
Governance Council Meeting Minutes
September 16, 2019**

Members Present: Virginia Trujillo, President
Art Silva, Vice President
Kathy Webb, Secretary
Elizabeth Piazza, Member
Victoria Tafoya, Member

Members Absent: Evalyn Dow, Member

Guests: Mary Tarango
Bianca Belmonte-Sapien, Principal
Kathy Potter
Zach Kirchkessner, Business Manager
Stephanie Garcia, Prospective Member (by phone)

Governance Council Called to Order by Virginia Trujillo @ 5:40 p.m.

Roll Call

- Quorum met

Approval of Agenda –

- Motion to approve agenda with corrections – Art Silva
2nd. – Elizabeth Piazza
Motion Approved

Approval of Previous Governance Council (GC) Meeting Minutes

- Motion to approve minutes of August 19, 2019 – Art Silva
2nd – Victoria Tafoya
Motion Approved

Open Forum – No Comments

Approval of BARS

001-027-1920-0006-I

001-027-1920-0008-T

- Motion to approve BARS – Kathy Webb
2nd – Elizabeth Piazza
Motion Approved

Budget Reports

- Motion to approve Budget Reports for July & August, 2019 – Victoria Tafoya
2nd – Art Silva
Motion Approved

Cash Disbursements

- Motion to approve Cash Disbursements – Kathy Webb
2nd – Art Silva
Motion Approved

Bank Reconciliation

- Motion to approve Bank Reconciliation for July & August, 2019 – Kathy Webb
2nd – Art Silva
Motion Approved

Depreciation Guidelines

- Motion to approve Depreciation Guidelines with change to meet IRS Guidelines of 15 years – Victoria Tafoya
2nd – Elizabeth Piazza
Motion Approved

Renewal Application

Bianca Belmonte-Sapien stated that questions were answered in application process. Site visit by PED is scheduled for November 5, 2019.

Corrective Action Plan

Century 21st met with APS on findings. APS wants Mary to approve all payroll liabilities on a monthly basis. Zach stated that we are complying with financial corrections and recommended policy changes have been implemented. There is another follow up meeting with APS in January.

Principal's Report

Feedback and Observation Walkthroughs and Walkabout Record – State's new evaluation system is due to PED 45 days after first day of school begins.

Registration Numbers 2019-2020 -

5th Grade – (40)
6th Grade – (102)
7th Grade – (101)
8th Grade – (86)
TOTAL – (329)

2nd. Westside bus running South on Coors
Many families stated that they are very appreciative of school busses.

Officer Elections

Kathy Webb nominated Art Silva for Vice President
Art Silva nominated Kathy Webb for Secretary

- Motion to accept nominations – Victoria Tafoya
2nd – Elizabeth Piazza
Motion Approved

Victoria Tafoya reviewed the requirements for adding a new member to the Governance Council. There were no questions.

Next Meeting

Monday, October 21, 2019

Motion to adjourn – Art Silva

- 2nd. – Kathy Webb
Motion Approved

Meeting adjourned at 6:45 p.m.

DRAFT

**21st Century Public Academy
Governance Council Meeting Minutes
Emergency Meeting
September 30, 2019**

Members Present: Art Silva, Vice President
Kathy Webb, Secretary
Evelyn Dow, Member
Elizabeth Piazza, Member
Victoria Tafoya, Member

Member Absent: Virginia Trujillo, President

Guests: Mary Tarango, Chief Executive Officer
Robert R. Fuentes, Fuentes Law Office
Bianca Belmonte-Sapien, Principal

Governance Meeting Called to Order by Art Silva at 5:38 PM

Roll Call

- Quorum met

Open Forum

None

Action Item

- I. **Consideration of Action regarding former Real estate agent***
 - Robert Fuentes presented actions to consider.
 - Board discussed and asked Mr. Fuentes request more information from PED

NEXT MEETING

- **October 21, 2019**

MOTION TO ADJOURN

- Motion to Approve—Elizabeth Piazza
2nd ---Kathy Webb
Motion Approved

Meeting Adjourned at 6:30 pm

FUENTES LAW OFFICE
ROBERT R. FUENTES
ATTORNEY-AT-LAW
POST OFFICE BOX 15099
RIO RANCHO, NEW MEXICO 87174-099
TELEPHONE (505) 892-5991
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FUENTES@RRFUENTESLAW.COM

Robert R. Fuentes

Rio Rancho, NM 87124
2320 Lariat Road

October 18, 2019

Sent Via: email to mtarango@21stcenturypa.com
21st Century Public Academy
Attn: Mary Tarango
4300 Cutler Ave. NE
Albuquerque, NM 87110

RE: Engagement Authority Bonding Issues/ Piper Jaffrey

Dear Ms. Tarango:

This correspondence is directed to you for consideration by the Governance Council.

Recently Piper Jaffrey has determined to revive its efforts to market investment securities on behalf of Cutler Charitable Foundation. This marketing plan will necessarily involve 21st Century Public Academy. As a consequence, there will be legal expense incurred by 21st Century Public Academy.

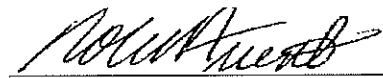
The purpose of this correspondence is to request confirmation and authorization to continue to provide legal services to 21st Century Public Academy as related to the Piper Jaffrey Bond matters upon the same terms and conditions of the previous Piper Jaffrey Bond issue which was terminated. Those terms were a billing rate of Three Hundred and Fifty dollars (\$350.00) per hour with payment exclusively from Bond proceeds at time of funding. In the event of a non-funding, 21st Century Public Academy shall have no financial obligation as to fees or costs incurred as related to the legal work performed related to the Bonds.

I request approval and authorization of retention of Fuentes Law Office by 21st Century Public Academy under these terms and conditions to represent The School as related to the Piper Jaffrey Bond proposal.

Page Two
Correspondence to Mary Tarango;
October 18, 2019

If you have questions about anything I have discussed in this correspondence, please feel free to contact me.

Yours truly,
FUENTES LAW OFFICE,

A handwritten signature in black ink, appearing to read "Robert R. Fuentes", written over a horizontal line.

Robert R. Fuentes

21st Century Public Academy

Governance Council Resolution No. 10-21-2019

Resolution: Approval of Signatory for 21st Century Public Academy Governance Council

Be It Resolved That the Governance Council for 21st Century Public Academy authorizes its Council President to sign the agreement for extend permission for legal counsel to represent 21st Century Public Academy for pending Bond Sales.

Kathy Webb, Secretary

Date

21st Century Public Academy Governance Council Meeting

Monday, October 21st, 2019

Principal's Report

1. APS Site Visit completed Tuesday 10/15/19 – Qualitative Review
Met with GC, Parents, Students and Administration
2. Registration Numbers 2019-2020 (as of 10/09/19)
40 Day Count for funding for SY 19-20 Increase of 11 students from
approved budget.
 5th Grade – (40)
 6th Grade – (104)
 7th Grade – (101)
 8th Grade – (85)
Totals (331)
3. Hiring Update- (1 Resignation effective 11/08/19) ART
Posted, one applicant.
4. Teacher Evaluation – Summative Reports
5. Student Data – Fall MAPs
Growth Goals

2019 Fall MAPS	DATA
Science	Math
50% Proficient	37% Proficient
Language Usage	Reading
37% Proficient	49% Proficient

Head Administrator Evaluation
Rating Sheet

	A	B	C	D	E	F	G
1	Standards	1	2	3	4	5	Total
2	I. Leadership For Results						
3	II. Vision and Mission						
4	III. Teaching and Learning						
5	IV. Knowledge of Students and Adults						
6	V. Culture						
7	VI. Strategic Management						
8	VII. Advocacy						
9	VIII. Ethics						
10	IX. Reflection and Growth						
11	TOTAL						
12	Comments:						
13							
14							
15							
16							
17							
18							
19							
20	Signature		Date				
21							
22							
23							