

**21st Century Public Academy  
Governance Council Meeting  
Posted January 10, 2020**

**Agenda for January 13, 2020  
Finance Meeting 5:00 pm  
Open Meeting of the Governance Council at 5:30 pm  
4300 Cutler NE  
Albuquerque, NM 87110**

**PUBLIC WELCOME**

**Call Meeting to Order**

**Roll Call**

**Approval of Agenda\***

**Approval of Minutes\***

**Minutes for December 16, 2019**

**Open Forum**

- I. BARS FOR APPROVAL\***  
001-027-1920-0007-I  
001-027-1920-0019-D  
001-027-1920-0020-D  
001-027-1920-0021-I  
001-027-1920-0022-I  
001-027-1920-0023-I
- II. BUDGET REPORTS**
- III. Cash Disbursements\***
- IV. Bank Reconciliation\* - December**
- V. Resolution 1-13-20-1 – Rule 15C2-12\***
- VI. Resolution 1-13-20-2 – Beneficial Owner\***
- VII. CORRECTIVE ACTION PLAN – UPDATE**
- VIII. CUTLER CHARITABLE FOUNDATION – BOND SALE UPDATE**
- IX. RENEWAL APPLICATION – UPDATE**
- X. PRINCIPAL’S REPORT**

**Next Meeting: February 17, 2020**

**Adjourn Open Meeting**

**(\*) Action Item**

Pursuant to the 21<sup>st</sup> Century Public Academy Governance Council Open Meeting Policy Resolution of 4-15-2019:

- Proper and required notification to the public has occurred,
- This is a Special Meeting of the 21<sup>st</sup> Century Public Academy Governance Council requiring a minimum 72 hours public notice and that requirement has been met,
- If you wish to attend contact 21<sup>st</sup> Century Public Academy Office at telephone number (505) 254-0280 for further information,
- If you are an individual with a disability who is in need of a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the meeting, please contact 21<sup>st</sup> Century Public Academy at 505-254-0280 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact 21<sup>st</sup> Century Public Academy at 505-254-0280 if a summary or other type of accessible format is needed.

**21<sup>st</sup> Century Public Academy  
Governance Council Meeting Minutes  
December 16, 2019**

**Members Present:** Virginia Trujillo, President  
Art Silva, Vice-President  
Kathy Webb, Secretary

**Member Absent:** Victoria Tafoya, Member  
Elizabeth Piazza, Member

**Guests:** Mary Tarango,  
Bianca Belmonte-Sapien, Principal  
Michael Vigil, the Vigil Group  
Richard Fuentes, Attorney  
Matt Paul, Public Charter Schools of New Mexico  
Josh Lewis, Moss Adams  
Rita Hirschy, Cutler Charitable Foundation

**Governance Meeting Called to Order by Virginia Trujillo at 5:38 PM**

**Roll Call**

- Quorum met.

**Approval of Agenda**

- Motion to Approve Agenda---Kathy Webb  
2<sup>nd</sup> ---Art Silva

**Approval of Minutes**

- Motion to Approve Minutes for November 18, 2019---Kathy Webb  
2<sup>nd</sup> ---Art Silva  
Note that the second page was missing, but a full hard copy was passed around for the members to read.  
Motion Approved

**Open Forum**

- Matt Paul of Public Charter Schools of New Mexico presented the changes to the Public Charter Schools of New Mexico and what plans the organization had for the year.

**Moss Adams Presentation**

- Josh Lewis presented the Audit results for the end of the year 2019

**Resolution 12-16-19-1—Loan to Cutler Charitable Foundation**

- Mr. Fuentes presented the Resolution
- Motion to Approve Resolution 12-16-19-1---Art Silva
- 2<sup>nd</sup>---Evelyn Dow Motion Approved

**FINANCE**

- **Budget Report**  
Michael Vigil presented the Account Summary Report: the Expenditure and Revenue Reports, Issued Purchase Order Report, Bank Register Report and Outstanding Checks Report, Bank reconciliation Reports. Zach also reported that the Finance Committee met, went over the Journal Entries and Review of Quarterlies for both the Cutler Charitable and 21<sup>st</sup> Century Public Academy.
- **Cash Disbursements**  
Motion to approve Cash Disbursements---Kathy Webb  
2<sup>nd</sup> Art Silva Motion Approved
- **Bank Reconciliation**  
Motion to approve November Bank Reconciliation---Art Silva  
2<sup>nd</sup> Evelyn Dow Motion Approved

**CORRECTIVE ACTION PLAN-UPDATE**

- Doing all that is on the corrective action plan

**CONVERT BANK ACCOUNTS TO A NEW FINANCIAL INSTITUTION**

- Through discussion it was decided to post pone this decision until more information is attained.

**RENEWAL APPLICATION—UPDATE**

- 21<sup>st</sup> Century Public Academy Renewal Application has been approved with the Public Education Commission (PEC) for a 5 year renewal with conditions. The student achievement data is not yet available and will be finalized when this information can be included.

**CUTLER CHARITABLE FOUNDATION---UPDATE**

- Rita Hirschy presented a report. Bond Sales are scheduled to be placed in the market in early January.

**PRINCIPAL's REPORT, Bianca Belmonte-Sapien**

- MOY NWEA MAPs Testing December 16-18
- Registration Numbers 2019-2020 (as of 12/12/19)
  - 5<sup>th</sup> Grade-(40)
  - 6<sup>th</sup> Grade-(103)
  - 7<sup>th</sup> Grade-(103)
  - 8<sup>th</sup> Grade-(85)
- TOTALS.....(331) This is the 80 day count, additional 11 students
- Equity Council Update: Eight members to state department
- NM Spotlight Dashboard

**Next Meeting: January 20, 2020**

**Motion to Adjourn**

- Motion to Adjourn---Evelyn Dow
- 2<sup>nd</sup> ---Art Silva
- Motion Approved

**Meeting Adjourned at 7:25**

21<sup>ST</sup> CENTURY PUBLIC ACADEMY  
GOVERNANCE COUNCIL RESOLUTION 1-13-20-1

RESOLUTION: To confirm and authorize the signing of a Rule 15C2-12 Certificate authorizing printing of a Preliminary Official Statement;

WHEREAS: 21<sup>st</sup> Century Public Academy has reviewed for correctness and accuracy a complete and final copy of the Preliminary Official Statement dated January 2, 2020 with reference to, Public Finance Authority Charter School Lease Revenue Bonds Series 2020A and Public Finance Authority Taxable Charter School Lease Revenue Bonds, Series 2020B; and

WHEREAS: The printing of such documents requires the specific authority of The School;

THEREFORE, BE IT RESOLVED THAT THE GOVERNANCE COUNCIL OF 21<sup>ST</sup> CENTURY PUBLIC ACADEMY AUTHORIZE THE SIGNING AND TRANSMITTAL OF THE RULE 15C2-12 CERTIFICATE OF AUTHORIZATION OF PRINTING OF THE PRELIMINARY OFFICIAL STATEMENT, DATED JANUARY 2, 2020.

VOTES: FOR: \_\_\_\_\_ AGAINST \_\_\_\_\_

Passed this 13th day of January, 2020

21<sup>ST</sup> CENTURY PUBLIC ACADEMY

GOVERNANCE COUNCIL RESOLUTION 1-13-20-2

RESOLUTION: TO CONFIRM AND AUTHORIZE THE SIGNING AND COMPLETION OF A BENEFICIAL OWNER DISCLOSURE FORM

WHEREAS: 21<sup>st</sup> Century Public Academy is required to complete and maintain current Beneficial Owner Disclosure form with reference to, Public Finance Authority Charter School Lease Revenue Bonds Series 2020A and Public Finance Authority Taxable Charter School Lease Revenue Bonds, Series 2020B; and

WHEREAS: It is in the best interest of the School to designate a single individual to complete and maintain such form in a current status;

THEREFORE, BE IT RESOLVED THAT THE GOVERNANCE COUNCIL OF 21<sup>ST</sup> CENTURY PUBLIC ACADEMY AUTHORIZE THE COMPLETION, TRANSMITTAL, AND ONGOING MAINTENANCE OF THE BENEFICIAL OWNER DISCLOSURE FORM. FURTHER, MARY TARANGO AS CHIEF EXECUTIVE OFFICER OF 21<sup>ST</sup> CENTURY PUBLIC ACADEMY IS DESIGNATED AS THE PERSON TO PERFORM SUCH TASK.

VOTES: FOR: \_\_\_\_\_ AGAINST \_\_\_\_\_

Passed this 13th day of January, 2020

**21<sup>st</sup> Century Public Academy  
Governance Council Meeting**

**Monday, January 13, 2020**

Principal's Report

1. NWEA MAPS Assessment Growth-

Schoolwide	FALL RIT	WINTER RIT	Growth	Expected Growth	Target Growth
Math	215.52	222.00	6.48	7.05	14
Science	207.63	211.50	3.86	4.18	6
Language Usage	207.50	212.53	5.03	4.2	8.4
Reading	211.45	214.30	2.84	4.35	8.7

2. Registration Numbers 2019-2020 (as of 01/07/20)

5<sup>th</sup> Grade – (40)

6<sup>th</sup> Grade – (103)

7<sup>th</sup> Grade – (103)

8<sup>th</sup> Grade – (85)

Totals (331)

3. Open House 01/25/20, Lottery Draw 02/04/20

4. School Choice Rally 01/27/20