

**21st Century Public Academy
Governance Council Meeting
Posted January 10, 2020**

**Agenda for February 18, 2020
Finance Meeting 5:00 pm
Open Meeting of the Governance Council at 5:30 pm
4300 Cutler NE
Albuquerque, NM 87110**

PUBLIC WELCOME

**Call Meeting to Order
Roll Call
Approval of Agenda*
Approval of Minutes*
Minutes for January 13, 2020**

Open Forum

- I. BARS FOR APPROVAL*
001-027-1920-0024-IB
001-027-1920-0025-I
001-027-1920-0026-I
001-027-1920-0027-I
001-027-1920-0028-I
001-027-1920-0029-IB
001-027-1920-0030-I**
- II. BUDGET REPORTS**
- III. Cash Disbursements***
- IV. Bank Reconciliation* - January**
- V. Renewal Update - Completed**
- VI Cutler Charitable Foundation – Bond Sale Update**
- VII Resolution 2-18-20* - Issuance of Series 2020 Bonds**
- VIII. CORRECTIVE ACTION PLAN – UPDATE**
- IX. REQUIRED TRAINING**
- X. PRINCIPAL’S REPORT**

**Next Meeting: March 16, 2020
Adjourn Open Meeting**

(*) Action Item

Pursuant to the 21st Century Public Academy Governance Council Open Meeting Policy Resolution of 4-15-2019:

- Proper and required notification to the public has occurred,
- This is a Special Meeting of the 21st Century Public Academy Governance Council requiring a minimum 72 hours public notice and that requirement has been met,
- If you wish to attend contact 21st Century Public Academy Office at telephone number (505) 254-0280 for further information,
- If you are an individual with a disability who is in need of a reader; amplifier; qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the meeting, please contact 21st Century Public Academy at 505-254-0280 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact 21st Century Public Academy at 505-254-0280 if a summary or other type of accessible format is needed.

**21st Century Public Academy
Governance Council Meeting
January 13, 2020**

Members Present: Virginia Trujillo, President
Art Silva, Vice-President
Kathy Webb, Secretary
Evelyn Dow, Member
Victoria Tafoya, Member

Member Absent: Elizabeth Piazza, Member

Guests: Mary Tarango, CEO
Bianca Belmonte-Sapien, Principal
Zach Kirchgessner, Business Manager of the Vigil Group

Governance Meeting Called to Order by Virginia Trujillo at 5:38 PM

Roll Call

- Quorum met.

Approval of Agenda

- Motion to Approve Agenda---Kathy Webb
2nd Victoria Tafoya
Motion Approved

Approval of Minutes

- Motion to Approve Minutes for December 16, 2019---Art Silva
2nd ---Victoria Tafoya
Motion Approved with corrected date of January 13, 2020 for next meeting.

Open Forum

- Mary Tarango presented Elizabeth Piazza's letter of resignation.
- Bianca Belmonte-Sapien notified members that the Student Council members will be recognized at the Bernalillo County Council Commission for the donations they are making to the community.

FINANCE

- **APPROVAL OF BARS**

Zach Kirchgessner presented the BARS:

001-027-1920-0007-I

001-027-1920-0019-D

001-027-1920-0020-D

001-027-1920-0021-I

001-027-1920-0022-I

001-027-1920-0023-I

Motion to Approve BARS---Evelyn Dow

2nd Kathy Webb

Motion Approved

- **Budget Report**

Zach Kirchgessner presented Account Summary Report: the Expenditure and Revenue Reports, Issued Purchase Order Report, Bank Register Report and Outstanding Checks Report, Bank Reconciliation Reports.

- **Cash Disbursements**

Motion to approve Cash Disbursements---Evelyn Dow
2nd Victoria Tafoya
Motion Approved

- **Bank Reconciliation**

Motion to approve December Bank Reconciliation---Kathy Webb
2nd Evelyn Dow
Motion Approved

RESOLUTION 1-13-20-1 Rule 15C-1

Motion to Approve---Kathy Webb
2nd Art Silva
Motion Approved 5 For-0 Against

RESOLUTION 1-13-20-2 BENEFICIAL OWNER

Motion to Approve---Evelyn Dow
2nd Art Silva
Motion Approved 5 For-0 Against

CORRECTIVE ACTION PLAN-UPDATE

February 14, new CAP with current Audit due to APS

CUTLER CHARITABLE FOUNDATION-BOND SALE UPDATE

The Bonds are being circulated. Projected closing is mid February.

RENEWAL APPLICATION—UPDATE

PRINCIPAL's REPORT, Bianca Belmonte-Sapien

1. MOY NWEA MAPs Assessment Growth

Schoolwide	FALL RIT	WINTER RIT	Growth	Expected Growth	Target Growth
Math	215.52	222.0	6.48	7.05	14
Science	207.63	211.5	3.86	4.18	6
Language	207.5	212.53	5.03	4.2	8.4
Usage					
Reading	211.45	214.3	2.84	4.35	8.7

2. Registration Numbers 2019-2020, as of 01/07/2020

5th Grade—(40)

6th Grade—(103)

7th Grade—(103)

8th Grade—(85)

Totals (331)

3. Open House 01/25/2020, Lottery Draw 02/04/2020

4. School Choice Rally 01/27/2020

Next Meeting: February 18, 2020

Motion to Adjourn

Motion to Adjourn Kathy Webb
2nd Victoria Tafoya
Motion Approved

Meeting Adjourned at 7:10

21st Century Charter School
Account Summary Report - Revenues
1/31/2020

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fund 11000 - Operational	\$ 2,613,891.00	\$ 1,557,646.90	\$ 1,056,244.10
Fund 14000 - Instructional Materials	\$ 2,628.00	\$ 2,628.25	\$ (0.25)
Fund 21000 - Food Services	\$ 877.00	\$ 1,754.50	\$ (877.50)
Fund 23000 - Non-Instructional Support	\$ 23,530.00	\$ 38,676.90	\$ (15,146.90)
Fund 24101- Title I	\$ -	\$ 7,924.06	\$ (7,924.06)
Fund 24106 - Entitlement IDEA-B	\$ 84,390.00	\$ 53,446.98	\$ 30,943.02
Fund 24153 - English Language Acquisition	\$ 450.00	\$ 566.14	\$ (116.14)
Fund 24154 - Teacher/Principal Training & Recruiting	\$ 17,524.00	\$ 8,056.58	\$ 9,467.42
Fund 25153 - Medicaid	\$ 3,701.00	\$ 4,871.75	\$ (1,170.75)
Fund 26163 - Golden Apple Foundation	\$ 2,145.00	\$ 2,145.16	\$ (0.16)
Fund 26211 - Target Grant	\$ -	\$ 700.00	\$ (700.00)
Fund 27107 - 2017 GO BOND Libraries	\$ 7,071.00	\$ -	\$ 7,071.00
Fund 27109 - Instructional Materials GAA of 2019	\$ 21,267.00	\$ 21,267.49	\$ (0.49)
Fund 31200 - PSCOC	\$ 220,077.00	\$ 55,019.25	\$ 165,057.75
Fund 31400 - Special Capital Outlay-State	\$ 273,563.00	\$ 75,560.67	\$ 198,002.33
Fund 31600 - HB33 Capital Improvements	\$ 205,408.00	\$ 56,926.12	\$ 148,481.88
Fund 31700 - Capital Improvements SB-9	\$ 18,015.00	\$ 315.44	\$ 17,699.56
Fund 31701 - Capital Improvements SB-9	\$ 101,513.00	\$ 28,556.70	\$ 72,956.30
Total	\$ 3,596,050.00	\$ 1,916,062.89	\$ 1,679,987.11

21st Century Charter School
Account Summary Report - Expenditures
1/31/2020

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Fund 11000 - Operational</u>				
Salaries Expense-Substitutes	\$ 14,313.00	\$ 11,127.92	\$ -	\$ 3,185.08
Salaries Expense-Teachers	\$ 979,985.00	\$ 463,931.77	\$ 525,110.18	\$ (9,056.95)
Salaries Expense-Special Ed Teachers	\$ 146,230.00	\$ 67,504.44	\$ 80,345.56	\$ (1,620.00)
Salaries Expense-Gifted Teachers	\$ 46,020.00	\$ 17,500.00	\$ 12,500.00	\$ 16,020.00
Salaries Expense-Special Ed EA	\$ 28,298.00	\$ 11,458.37	\$ 13,541.63	\$ 3,298.00
Additional Compensation-Teachers	\$ 22,000.00	\$ 4,138.74	\$ -	\$ 17,861.26
Additional Compensation-Special Education	\$ 2,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Additional Compensation-Athletics	\$ 11,000.00	\$ 3,053.55	\$ -	\$ 7,946.45
Employee Benefits	\$ 484,977.00	\$ 197,402.78	\$ 261,737.01	\$ 25,837.21
Other Professional/Technical Services	\$ -	\$ 992.25	\$ 9,007.75	\$ (10,000.00)
Other Charges	\$ 1,400.00	\$ 169.00	\$ -	\$ 1,231.00
General Supplies and Materials	\$ 1,500.00	\$ 60.00	\$ 1,087.54	\$ 352.46
Supply Assets (\$5,000 of Less)	\$ -	\$ 2,177.23	\$ -	\$ (2,177.23)
Function 1000 - Instruction	\$ 1,737,723.00	\$ 780,516.05	\$ 903,329.67	\$ 53,877.28
Salaries Expense-Guidance Counselor	\$ 57,250.00	\$ 24,759.77	\$ 31,160.23	\$ 1,330.00
Employee Benefits	\$ 21,708.00	\$ 6,298.72	\$ 13,249.73	\$ 2,159.55
Diagnostics	\$ 2,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Speech Therapists	\$ 51,000.00	\$ 23,093.10	\$ 27,976.27	\$ (69.37)
Occupational Therapists	\$ 30,000.00	\$ 12,555.00	\$ 16,945.00	\$ 500.00
Therapists	\$ 9,000.00	\$ 2,885.80	\$ 6,322.90	\$ (208.70)
Other Professional/Technical Services	\$ 35,000.00	\$ 21,674.64	\$ 13,550.36	\$ (225.00)
Other Contract Services	\$ 16,000.00	\$ 6,556.95	\$ 11,263.05	\$ (1,820.00)
Function 2100 - Support Services-Students	\$ 221,958.00	\$ 97,823.98	\$ 121,467.54	\$ 2,666.48
Additional Compensation	\$ 2,000.00	\$ 916.63	\$ -	\$ 1,083.37
Employee Benefits	\$ 544.00	\$ 222.56	\$ -	\$ 321.44
Other Contract Services	\$ 47,205.00	\$ 9,411.27	\$ 22,653.76	\$ 15,139.97
Subtotal of Element: Function 2200 - Support Services-Instruction	\$ 49,749.00	\$ 10,550.46	\$ 22,653.76	\$ 16,544.78
Salaries Expense-Principal	\$ 70,000.00	\$ 40,833.38	\$ 29,166.62	\$ -
Employee Benefits	\$ 27,765.00	\$ 15,244.90	\$ 10,446.01	\$ 2,074.09
Professional Development	\$ -	\$ -	\$ 650.00	\$ (650.00)
Auditing	\$ 31,200.00	\$ 34,336.62	\$ -	\$ (3,136.62)
Legal	\$ 10,000.00	\$ 13,040.96	\$ 1,000.00	\$ (4,040.96)
Advertising	\$ -	\$ 82.94	\$ -	\$ (82.94)
Other Contract Services	\$ 5,000.00	\$ 4,785.85	\$ -	\$ 214.15
Function 2300 - Support Services-General Administration	\$ 143,965.00	\$ 108,324.65	\$ 41,262.63	\$ (5,622.28)

Salaries Expense-Office Manager	\$	52,979.00	\$	25,944.39	\$	27,070.61	\$	(36.00)
Employee Benefits	\$	21,280.00	\$	9,933.66	\$	9,912.13	\$	1,434.21
Professional Development	\$	150.00	\$	500.00	\$	-	\$	(350.00)
Other Charges	\$	50.00	\$	75.03	\$	-	\$	(25.03)
Rentals of Computers and Related Equipment	\$	3,200.00	\$	3,569.05	\$	4,130.95	\$	(4,500.00)
Travel and Training	\$	150.00	\$	-	\$	-	\$	150.00
Other Contract Services	\$	70,675.00	\$	36,779.73	\$	34,951.48	\$	(1,056.21)
Software	\$	19,000.00	\$	19,307.37	\$	-	\$	(307.37)
General Supplies and Materials	\$	1,000.00	\$	1,749.24	\$	45.10	\$	(794.34)
Function 2500 - Central Services	\$	168,484.00	\$	97,858.47	\$	76,110.27	\$	(5,484.74)
Other Professional/Technical Services	\$	800.00	\$	1,105.73	\$	600.00	\$	(905.73)
Maintenance & Repair - Buildings and Grounds	\$	15,000.00	\$	10,403.73	\$	411.44	\$	4,184.83
Electricity	\$	50,000.00	\$	23,404.15	\$	26,595.85	\$	-
Natural Gas (Buildings)	\$	4,000.00	\$	2,019.61	\$	1,980.39	\$	-
Water/Sewage	\$	15,000.00	\$	11,080.16	\$	3,950.31	\$	(30.47)
Communication Services	\$	6,500.00	\$	3,856.91	\$	2,246.84	\$	396.25
Renting of Land and Buildings	\$	43,298.00	\$	43,298.00	\$	-	\$	-
Property/Liability Insurance	\$	65,276.00	\$	66,672.00	\$	-	\$	(1,396.00)
Other Contract Services	\$	86,000.00	\$	53,530.19	\$	33,267.01	\$	(797.20)
General Supplies and Materials	\$	5,000.00	\$	853.29	\$	756.10	\$	3,390.61
Function 2600 - Operation & Maintenance of Plant	\$	290,874.00	\$	216,223.77	\$	69,807.94	\$	4,842.29
Transportation Contractors	\$	40,250.00	\$	20,125.00	\$	-	\$	20,125.00
Function 2700 - Student Transportation	\$	40,250.00	\$	20,125.00	\$	-	\$	20,125.00
Emergency Reserve	\$	27,130.00	\$	-	\$	-	\$	27,130.00
Function 2900 - Other Support Services	\$	27,130.00	\$	-	\$	-	\$	27,130.00
Additional Compensation	\$	10,850.00	\$	5,490.00	\$	-	\$	5,360.00
Employee Benefits	\$	3,070.00	\$	1,311.14	\$	-	\$	1,758.65
Function 3300 - Community Services Operations	\$	13,920.00	\$	6,801.35	\$	-	\$	7,118.65
Fund 11000 - General	\$	2,694,053.00	\$	1,338,223.73	\$	1,234,631.81	\$	121,197.46
<u>Fund 14000 - Instructional Materials</u>								
Instructional Materials Credit - 50% Textbooks	\$	12,114.00	\$	-	\$	-	\$	12,114.00
Instructional Materials Credit - 50% Other	\$	4,657.00	\$	454.71	\$	-	\$	4,202.29
Direct Instruction-Instructional Materials 30%	\$	6,971.00	\$	-	\$	-	\$	6,971.00
Software	\$	2,000.00	\$	1,895.00	\$	-	\$	105.00
Function 1000 - Instruction	\$	25,742.00	\$	2,349.71	\$	-	\$	23,392.29
Fund 14000 - Total Instructional Materials Sub-Fund	\$	25,742.00	\$	2,349.71	\$	-	\$	23,392.29
<u>Fund 21000 - Food Services</u>								
Contracts - Interagency	\$	877.00	\$	2,249.90	\$	1,750.10	\$	(3,123.00)
Function 3100 - Food Services Operations	\$	877.00	\$	2,249.90	\$	1,750.10	\$	(3,123.00)
Fund 21000 - Food Services	\$	877.00	\$	2,249.90	\$	1,750.10	\$	(3,123.00)

Fund 23000 - Activities

Additional Compensation	\$	8,000.00	\$	4,250.00	\$	-	\$	3,750.00
Employee Benefits	\$	-	\$	782.63	\$	-	\$	(782.63)
Other Charges	\$	18,484.00	\$	4,478.60	\$	754.35	\$	13,251.05
Student Travel	\$	10,000.00	\$	4,497.56	\$	23,490.64	\$	(17,988.20)
Other Contract Services	\$	19,000.00	\$	10,400.00	\$	5,060.00	\$	3,540.00
General Supplies and Materials	\$	5,534.00	\$	2,851.46	\$	643.92	\$	2,038.62
Function 1000 - Instruction	\$	61,018.00	\$	27,260.25	\$	29,948.91	\$	3,808.84

Fund 23000 - Non-Instructional Support

\$	61,018.00	\$	27,260.25	\$	29,948.91	\$	3,808.84
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Fund 24106 - IDEA-B

Salaries Expense-Counselor	\$	62,808.00	\$	26,390.23	\$	29,289.77	\$	7,128.00
Employee Benefits	\$	21,582.00	\$	11,574.96	\$	15,941.22	\$	(5,934.18)
Function 2100 - Support Services-Students	\$	84,390.00	\$	37,965.19	\$	45,230.99	\$	1,193.82

Fund 24106 - Entitlement IDEA-B

\$	84,390.00	\$	37,965.19	\$	45,230.99	\$	1,193.82
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Fund 24153 - English Language Acquisition

General Supplies and Materials	\$	450.00	\$	-	\$	-	\$	450.00
Function 2100 - Support Services-Students	\$	450.00	\$	-	\$	-	\$	450.00

Fund 24153 - English Language Acquisition

\$	450.00	\$	-	\$	-	\$	450.00
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Fund 24154 - Title II

Additional Compensation-Teachers	\$	17,524.00	\$	6,000.00	\$	-	\$	11,524.00
Employee Benefits	\$	-	\$	1,439.88	\$	-	\$	(1,439.88)
Function 1000 - Instruction	\$	17,524.00	\$	7,439.88	\$	-	\$	10,084.12

Fund 24154 - Teacher/Principal Training & Recruiting

\$	17,524.00	\$	7,439.88	\$	-	\$	10,084.12
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Fund 25153 -Title IX Medicaid

Other Professional Services	\$	20,683.00	\$	-	\$	-	\$	20,683.00
Function 2100 - Support Services	\$	20,683.00	\$	-	\$	-	\$	20,683.00

Fund 25153 -Title IX Medicaid

\$	20,683.00	\$	-	\$	-	\$	20,683.00
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Fund 26163 - Golden Apple Foundation

Supply Assets (\$5,000 or Less)	\$	2,145.00	\$	-	\$	930.00	\$	1,215.00
Function 1000 - Instruction	\$	2,145.00	\$	-	\$	930.00	\$	1,215.00

Fund 26163 - Golden Apple Foundation

\$	2,145.00	\$	-	\$	930.00	\$	1,215.00
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Fund 27107 - Go Bond Libraries

Library And Audio-Visual	\$	7,071.00	\$	-	\$	2,824.43	\$	4,246.57
Function 2200 - Support Services-Instruction	\$	7,071.00	\$	-	\$	2,824.43	\$	4,246.57

Fund 27107 - 2012 GO BOND Libraries

\$	7,071.00	\$	-	\$	2,824.43	\$	4,246.57
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Fund 27109 - Instructional Materials GAA of 2019

Instructional Materials Credit - 50% Textbooks	\$	10,650.00	\$	3,245.02	\$	50.00	\$	7,354.98
Instructional Materials Credit - 50% Other	\$	4,617.00	\$	3,961.85	\$	607.02	\$	48.13
Software	\$	6,000.00	\$	-	\$	-	\$	6,000.00

Function 1000 - Instruction	\$	21,267.00	\$	7,206.87	\$	657.02	\$	13,403.11
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Fund 27109 - Instructional Materials GAA of 2019	\$	21,267.00	\$	7,206.87	\$	657.02	\$	13,403.11
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Fund 31200 - PSCOC

Rentals-Lease to Purchase	\$	220,077.00	\$	220,077.00	\$	-	\$	-
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Function 4000 - Capital Outlay	\$	220,077.00	\$	220,077.00	\$	-	\$	-
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Fund 31200 - Public School Capital Outlay	\$	220,077.00	\$	220,077.00	\$	-	\$	-
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Fund 31400 - Special Capital Outlay

Other Professional/Technical Services	\$	100,000.00	\$	-	\$	-	\$	100,000.00
Capital Outlay-Fixed Assets (More than \$1000)	\$	148,563.00	\$	30,477.89	\$	-	\$	118,085.11
Capital Outlay-Supply Assets (\$1000 Or Less)	\$	25,000.00	\$	12,398.40	\$	13,284.30	\$	(682.70)

Function 4000 - Capital Outlay	\$	273,563.00	\$	42,876.29	\$	13,284.30	\$	217,402.41
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Fund 31400 - Special Capital Outlay-State	\$	273,563.00	\$	42,876.29	\$	13,284.30	\$	217,402.41
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Fund 31600 - Capital Improvements HB-33

County Tax Collection Costs	\$	2,054.00	\$	569.22	\$	-	\$	1,484.78
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Function 2300 - Support Services-General Administration	\$	2,054.00	\$	569.22	\$	-	\$	1,484.78
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Rentals-Lease to Purchase	\$	386,494.00	\$	190,387.12	\$	200,471.88	\$	(4,365.00)
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Function 4000 - Capital Outlay	\$	386,494.00	\$	190,387.12	\$	200,471.88	\$	(4,365.00)
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Fund 31600 - Capital Improvements HB-33	\$	388,548.00	\$	190,956.34	\$	200,471.88	\$	(2,880.22)
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Fund 31700 - Capital Improvements SB-9

Capital Outlay-Supply Assets (\$1000 Or Less)	\$	18,015.00	\$	-	\$	-	\$	18,015.00
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Function 4000 - Capital Outlay	\$	18,015.00	\$	-	\$	-	\$	18,015.00
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Fund 31700 - Capital Improvements SB-10	\$	18,015.00	\$	-	\$	-	\$	18,015.00
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Fund 31701 - Local Capital Improvements

County Tax Collection Costs	\$	3,015.00	\$	285.52	\$	-	\$	2,729.48
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Function 2300 - Support Services-General Administration	\$	3,015.00	\$	285.52	\$	-	\$	2,729.48
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Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$	20,000.00	\$	-	\$	-	\$	20,000.00
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Rentals-Lease to Purchase	\$	165,498.00	\$	-	\$	-	\$	65,000.00
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Fixed Assets (More Than \$5,000)	\$	35,238.00	\$	-	\$	-	\$	35,238.00
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Function 4000 - Capital Outlay	\$	220,736.00	\$	-	\$	-	\$	220,736.00
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Fund 31701 - SB-9 Ad Valorem	\$	223,751.00	\$	285.52	\$	-	\$	223,465.48
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Total	\$	4,059,174.00	\$	1,876,890.68	\$	1,529,729.44	\$	652,553.88
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**21st Century Charter School
Issued Purchase Order Report
1/31/2020**

PQ Number	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
20-0001	The Vigil Group	7/12/2019	\$ 65,000.00	\$ 35,534.94	\$ 29,465.06
20-0004	PNM	7/12/2019	\$ 50,000.00	\$ 23,404.15	\$ 26,595.85
20-0006	New Mexico Gas Company	7/12/2019	\$ 4,000.00	\$ 3,155.40	\$ 844.60
20-0008	LCA Bank Corporation	7/12/2019	\$ 3,200.00	\$ 2,129.08	\$ 1,070.92
20-0010	Document Technologies	7/12/2019	\$ 8,000.00	\$ 1,931.68	\$ 6,068.32
20-0011	Comcast	7/12/2019	\$ 4,000.00	\$ 2,696.61	\$ 1,303.39
20-0012	Charter School Nursing Services	7/12/2019	\$ 35,000.00	\$ 26,357.95	\$ 8,642.05
20-0013	Century Link	7/12/2019	\$ 1,500.00	\$ 1,141.99	\$ 358.01
20-0014	Ant Mary's Pest Control	7/12/2019	\$ 650.00	\$ 264.30	\$ 385.70
20-0015	Albuquerque Bernalillo County Water Utility Authority	7/12/2019	\$ 15,000.00	\$ 12,879.95	\$ 2,120.05
20-0016	Alarm Control Technologies	7/12/2019	\$ 500.00	\$ 415.34	\$ 84.66
20-0017	Albuquerque Parochial & Independent Athletic League	7/19/2019	\$ 6,000.00	\$ 4,240.00	\$ 1,760.00
20-0021-1	C & C Distributors	2/5/2020	\$ 3,000.00	\$ 406.37	\$ 2,593.63
20-0029-2	Cutler Charitable Foundation	12/31/2019	\$ 243,564.18	\$ 43,092.30	\$ 200,471.88
20-0033	Cooperative Educational Svcs.	8/6/2019	\$ 35,400.00	\$ 17,250.00	\$ 18,150.00
20-0035	Association of Charter School Education Services	8/16/2019	\$ 5,000.00	\$ -	\$ 5,000.00
20-0037	Kelly Services	8/16/2019	\$ 5,000.00	\$ 992.25	\$ 4,007.75
20-0039-1	Dions	12/5/2019	\$ 5,000.00	\$ 3,810.00	\$ 1,190.00
20-0040	Copperstate Security	8/16/2019	\$ 600.00	\$ -	\$ 600.00
20-0041	Cooperative Educational Svcs.	8/16/2019	\$ 4,669.20	\$ 1,750.94	\$ 2,918.26
20-0042	Cooperative Educational Svcs.	8/16/2019	\$ 51,069.37	\$ 23,093.10	\$ 27,976.27
20-0043	Cooperative Educational Svcs.	8/16/2019	\$ 4,539.50	\$ 1,134.86	\$ 3,404.64
20-0047	Kathy Potter	8/21/2019	\$ 500.00	\$ 90.00	\$ 410.00
20-0050	Museum of Natural History	8/21/2019	\$ 393.75	\$ 388.50	\$ 3.75
20-0058	Jani-King	8/27/2019	\$ 30,000.00	\$ 18,964.04	\$ 11,035.96
20-0060	Harmonix Technologies, Inc	8/28/2019	\$ 30,205.00	\$ 10,068.32	\$ 20,136.68
20-0061-2	Herrera Coaches Inc.	1/1/2020	\$ 20,125.00	\$ -	\$ 20,125.00
20-0082-1	Fuentes Law Office	9/23/2019	\$ 6,050.54	\$ 5,050.54	\$ 1,000.00
20-0086	New Day Therapeutics	8/30/2019	\$ 29,500.00	\$ 16,027.00	\$ 13,473.00
20-0098	Karen Patrick	10/30/2019	\$ 1,000.00	\$ -	\$ 1,000.00
20-0101	Albuquerque Public Schools	9/1/2019	\$ 4,000.00	\$ 2,778.30	\$ 1,221.70
20-0108	Document Solutions	10/30/2019	\$ 5,500.00	\$ 305.27	\$ 5,194.73
20-0112	Frey Scientific	11/12/2019	\$ 510.08	\$ -	\$ 510.08
20-0114	Explora	11/14/2019	\$ 714.00	\$ 600.00	\$ 114.00
20-0115	Jim Richardson	11/14/2019	\$ 500.00	\$ -	\$ 500.00
20-0118	De Lage Landen Financial Services	10/29/2019	\$ 4,500.00	\$ 1,439.97	\$ 3,060.03
20-0122	Scott Wilcox	11/26/2019	\$ 50.00	\$ -	\$ 50.00
20-0127	Outpost Ice Arena	12/3/2019	\$ 350.00	\$ 320.00	\$ 30.00
20-0131	Megan Herren	12/10/2019	\$ 30.10	\$ 20.00	\$ 10.10
20-0132	Harmonix Technologies, Inc	12/10/2019	\$ 13,284.30	\$ -	\$ 13,284.30
20-0135	Cognia	12/12/2019	\$ 1,087.54	\$ -	\$ 1,087.54
20-0150	Midway Office Supply Center	1/13/2020	\$ 45.10	\$ -	\$ 45.10
20-0154	National Museum of Nuclear Science & History	1/15/2020	\$ 360.00	\$ -	\$ 360.00
20-0158	Herrera Coaches Inc.	1/17/2020	\$ 800.00	\$ -	\$ 800.00
20-0160	Cooperative Educational Svcs.	1/21/2020	\$ 500.00	\$ -	\$ 500.00
20-0163	James Richardson	1/23/2020	\$ 650.00	\$ 393.90	\$ 256.10
20-0164	Sky City Cultural Center	1/23/2020	\$ 750.60	\$ -	\$ 750.60
20-0165	Herrera Coaches Inc.	1/23/2020	\$ 521.54	\$ -	\$ 521.54
20-0169	NMASBO	1/27/2020	\$ 150.00	\$ -	\$ 150.00
Total			\$ 702,769.80	\$ 262,127.05	\$ 440,641.25

21st Century Charter School
Bank Register Report
1/31/2020

Bank	Account Number
Wells Fargo Bank	Operational

Date	Number	Type	Payee/From	Deposit	Withdrawal
1/2/2020		Payroll Liability	Internal Revenue Service		\$ 12,686.04
1/3/2020		Payroll Liability	AFLAC		\$ 380.20
1/6/2020	20-0224	Cash Receipts	AM/PM Program	\$ 605.00	
1/7/2020	20-0225	Cash Receipts	AM/PM Program & Lunches	\$ 405.00	
1/8/2020		Payroll Liability	NMPSIA		\$ 23,029.58
1/8/2020	20-0226	Cash Receipts	Gym Rental, AM/PM Program & Lu	\$ 1,835.50	
1/9/2020	20-0227	Cash Receipts	NM Taxation & Revenue Refund &	\$ 4,163.37	
1/10/2020		Payroll Liability	NMRHCA		\$ 3,939.84
1/10/2020	20-0228	Cash Receipts	Gym Rental, AM/PM Program & Lu	\$ 411.00	
1/10/2020	7501	Accounts Payable	Alarm Control Technologies		\$ 145.64
1/10/2020	7502	Accounts Payable	Albuquerque Bernalillo County		\$ 30.47
1/10/2020	7503	Accounts Payable	Albuquerque Journal		\$ 82.94
1/10/2020	7504	Accounts Payable	Ant Mary's Pest Control		\$ 70.12
1/10/2020	7505	Accounts Payable	C & C Distributors		\$ 514.77
1/10/2020	7506	Accounts Payable	Century Link		\$ 154.18
1/10/2020	7507	Accounts Payable	Charter School Nursing Service		\$ 3,624.60
1/10/2020	7508	Accounts Payable	City of Albuquerque		\$ 25.00
1/10/2020	7509	Accounts Payable	Comcast		\$ 335.63
1/10/2020	7510	Accounts Payable	CSI-Cartesian Surveys, Inc.		\$ 2,099.91
1/10/2020	7511	Accounts Payable	Fuentes Law Office		\$ 5,050.54
1/10/2020	7512	Accounts Payable	Herrera Coaches Inc.		\$ 4,025.00
1/10/2020	7513	Accounts Payable	ISHC Inc.		\$ 204.96
1/10/2020	7514	Accounts Payable	Jani-King		\$ 3,106.80
1/10/2020	7515	Accounts Payable	Kelly Services		\$ 141.75
1/10/2020	7516	Accounts Payable	MatterHackers		\$ 2,177.23
1/10/2020	7517	Accounts Payable	Midway Office Supply Center		\$ 371.27
1/10/2020	7518	Accounts Payable	New Day Therapeutics		\$ 2,542.00
1/10/2020	7519	Accounts Payable	New Mexico Gas Company		\$ 1,004.55
1/10/2020	7520	Accounts Payable	Northridge Electric		\$ 3,056.69
1/10/2020	7521	Accounts Payable	Safeguard		\$ 272.39
1/10/2020	7522	Accounts Payable	The Vigil Group		\$ 5,076.42
1/13/2020	00024235	Adjustment	Bank Fee January 2020; Temp Tr		\$ 290.76
1/13/2020	20-0229	Cash Receipts	Gym Rental & AM/PM Program	\$ 220.00	
1/13/2020	20-0230	Cash Receipts	SEG January 2020	\$ 217,823.62	
1/14/2020	20-0231	Cash Receipts	Gym Rental, AM/PM Program & Lu	\$ 1,624.50	
1/15/2020		Payroll Liability	NMERB		\$ 32,603.44

1/15/2020		Payroll Liability	Wells Fargo Bank		\$ 39,819.35
1/15/2020	20-0232	Cash Receipts	Gate Proceeds, AM/PM Program,	\$ 450.00	
1/16/2020	20-0233	Cash Receipts	AM/PM Program	\$ 35.00	
1/17/2020		Payroll Liability	Internal Revenue Service		\$ 12,631.43
1/21/2020	20-0234	Cash Receipts	AM/PM Program & Lunches	\$ 557.00	
1/21/2020	20-0235	Cash Receipts	AM/PM Program	\$ 120.00	
1/21/2020	20-0236	Cash Receipts	HB-33 & SB-9	\$ 74,560.40	
1/21/2020	7523	Accounts Payable	Business Solutions Transport		\$ 672.00
1/22/2020		Payroll Liability	NM State Department of Labor		\$ 329.74
1/22/2020		Payroll Liability	NMTRD		\$ 3,096.64
1/22/2020	20-0237a	Cash Receipts	HB-33, SB-9, AM/PM Program, Lu	\$ 3,364.86	
1/22/2020	20-0238	Cash Receipts	Lease Assistance 1Q FY20	\$ 55,019.25	
1/23/2020		Payroll Liability	NMTRD		\$ 141.90
1/23/2020	20-0239	Cash Receipts	AM/PM Program	\$ 165.00	
1/23/2020	7524	Accounts Payable	Albuquerque Bernalillo County		\$ 1,716.44
1/23/2020	7525	Accounts Payable	Albuquerque Public Schools		\$ 424.90
1/23/2020	7526	Accounts Payable	C & C Distributors		\$ 183.64
1/23/2020	7527	Accounts Payable	Cooperative Educational Svcs.		\$ 7,726.88
1/23/2020	7528	Accounts Payable	Cutler Charitable Foundation		\$ 43,092.30
1/23/2020	7529	Accounts Payable	De Lage Landen Financial Servi		\$ 453.71
1/23/2020	7530	Accounts Payable	James Richardson		\$ 393.90
1/23/2020	7531	Accounts Payable	Kelly Services		\$ 850.50
1/23/2020	7532	Accounts Payable	PNM		\$ 2,601.78
1/24/2020	20-0240	Cash Receipts	Student Activities & Pizza	\$ 498.00	
1/24/2020	20-0241	Cash Receipts	AM/PM Program	\$ 350.00	
1/27/2020	20-0242	Cash Receipts	Gate Proceeds & AM/PM Program	\$ 1,095.00	
1/27/2020	20-0243	Cash Receipts	Gym Rental	\$ 40.00	
1/28/2020	20-0244	Cash Receipts	AM/PM Program	\$ 120.00	
1/29/2020	20-0245	Cash Receipts	AM/PM Program & Lunches	\$ 259.00	
1/30/2020	20-0246	Cash Receipts	IDEA-B	\$ 24,994.83	
1/30/2020	20-0247	Cash Receipts	AM/PM Program & OSI	\$ 220.00	
1/31/2020		Payroll Liability	Wells Fargo Bank		\$ 40,162.50
1/31/2020	20-0248	Cash Receipts	AM/PM Program & OSI	\$ 85.00	
Subtotal				\$ 389,021.33	\$ 261,340.33
Total				\$ 389,021.33	\$ 261,340.33

Bank	Account Number
Wells Fargo Bank	Activities

Date	Number	Type	Payee/From	Deposit	Withdrawal
1/6/2020	20-0249	Cash Receipts	Student Activities & Fundraise	\$ 423.00	

1/7/2020	20-0250	Cash Receipts	Student Activities	\$	70.00	
1/8/2020	20-0251	Cash Receipts	Pizza & Student Activities	\$	543.00	
1/9/2020	20-0252	Cash Receipts	Student Activities	\$	80.00	
1/10/2020		Payroll Liability	NMRHCA			\$ 30.00
1/10/2020	20-0253	Cash Receipts	Pizza & Student Activities	\$	517.00	
1/10/2020	3574892	Accounts Payable	Albuquerque Parochial & Indepe			\$ 360.00
1/10/2020	3574893	Accounts Payable	Dions			\$ 880.00
1/10/2020	3574894	Accounts Payable	Popejoy Hall			\$ 270.00
1/13/2020	20-0254	Cash Receipts	Student Activities	\$	130.00	
1/14/2020	20-0255	Cash Receipts	Student Activities	\$	9.00	
1/15/2020		Payroll Liability	NMERB			\$ 248.50
1/15/2020	20-0256	Cash Receipts	Pizza & Student Activities	\$	482.00	
1/15/2020	3574895	Payroll	Garcia, Christopher A			\$ 403.25
1/16/2020	20-0257	Cash Receipts	Student Activities	\$	10.00	
1/17/2020		Payroll Liability	Internal Revenue Service			\$ 76.50
1/17/2020	20-0258	Cash Receipts	Pizza	\$	400.00	
1/21/2020	20-0259	Cash Receipts	Student Activities	\$	20.00	
1/21/2020	3574896	Accounts Payable	UNM Ticketing Services			\$ 330.00
1/22/2020		Payroll Liability	NM State Department of Labor			\$ 12.00
1/22/2020		Payroll Liability	NMTRD			\$ 2.03
1/22/2020	20-0260	Cash Receipts	Pizza & Student Activities	\$	614.00	
1/23/2020	20-0261	Cash Receipts	Student Activities	\$	100.00	
1/23/2020	3574897	Accounts Payable	Bianca Belmonte-Sapien			\$ 58.51
1/23/2020	3574898	Accounts Payable	Dions			\$ 500.00
1/23/2020	3574899	Accounts Payable	Woodwind & Brasswind			\$ 100.79
1/27/2020	20-0262	Cash Receipts	Student Activities	\$	35.00	
1/28/2020	20-0263	Cash Receipts	Student Activities	\$	190.00	
1/28/2020	3574900	Accounts Payable	Krispy Kreme			\$ 60.00
1/29/2020	20-0264	Cash Receipts	Pizza & Student Activities	\$	561.00	
1/30/2020	20-0265	Cash Receipts	Student Activities	\$	76.00	
1/31/2020	20-0266	Cash Receipts	Pizza	\$	423.00	
1/31/2020	20-0267	Cash Receipts	Fundraiser	\$	120.00	
1/31/2020	3574901	Payroll	Wilcox, Scott B.			\$ 201.62
Subtotal				\$	4,803.00	\$ 3,533.20
Total				\$	4,803.00	\$ 3,533.20

**21st Century Charter School
Outstanding Checks Report
1/31/2020**

Operational

Last Reconciled	Beginning Balance	Statement Date
1/1/2020	\$ (5,409.41)	01/31/2020

Date	Source Document	Item Number	Description	Deposit	Withdrawal
12/12/2018	19-0037	7131	Sarah Brewer		\$ 3.00
7/1/2019	00023772	00023772	Reclassifying Journal Entry 14		\$ 2,516.73
1/10/2020	20-0030	7515	Kelly Services		\$ 141.75
1/21/2020	20-0031	7523	Business Solutions Transport		\$ 672.00
1/23/2020	20-0032	7525	Albuquerque Public Schools		\$ 424.90
1/23/2020	20-0032	7531	Kelly Services		\$ 850.50
Subtotal				\$ -	\$ 4,608.88

Last Reconciled	Beginning Balance	Statement Date
1/1/2020	\$ (2,288.75)	01/31/2020

Date	Source Document	Item Number	Description	Deposit	Withdrawal
12/12/2018	19-0037	3664	USTA NNMTA		\$ 120.00
11/8/2019	20-0019	3574874	Susan G. Komen		\$ 118.75
1/23/2020	20-0032	3574897	Bianca Belmonte-Sapien		\$ 58.51
1/23/2020	20-0032	3574899	Woodwind & Brasswind		\$ 100.79
1/28/2020	20-0033	3574900	Krispy Kreme		\$ 60.00
1/31/2020	PR20-14s	3574901	Wilcox, Scott B.		\$ 201.62
Subtotal				\$ -	\$ 659.67

**21st Century Charter School
Bank Reconciliation Report
1/31/2020**

Operational

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL	=	Difference					
Beginning Balance	\$	302,711.15	+	\$	(5,409.41)	=	\$	297,301.74	-	\$	297,301.74	=	\$	-
Deposits/Debits	\$	389,021.33	+	\$	-	=	\$	389,021.33	-	\$	392,386.16	=	\$	(3,364.83)
Withdrawals/Credits	\$	(262,140.86)	+	\$	800.53	=	\$	(261,340.33)	-	\$	(264,705.16)	=	\$	3,364.83
Total	\$	429,591.62		\$	(4,608.88)		\$	424,982.74		\$	424,982.74		\$	-

Activities

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL	=	Difference					
Beginning Balance	\$	50,173.25	+	\$	(2,288.75)	=	\$	47,884.50	-	\$	47,884.50	=	\$	-
Deposits/Debits	\$	4,803.00	+	\$	-	=	\$	4,803.00	-	\$	4,803.00	=	\$	-
Withdrawals/Credits	\$	(5,162.28)	+	\$	1,629.08	=	\$	(3,533.20)	-	\$	(3,533.20)	=	\$	-
Total	\$	49,813.97		\$	(659.67)		\$	49,154.30		\$	49,154.30		\$	-

Variance Activities Stipends
Operational
Activities

683.27
-683.27

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0024-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Zach Kirchgessner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7721

Email: zach@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24189.0000.41924 \$538

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24189 Student Supp Academic Achievme nt Title IV	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	0000 No Job Class		\$538	\$538	
					Sub Total	\$538		
					Indirect Cost			
					DOC. TOTAL	\$538		

Justification:

Per allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0025-1
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2019-2020
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: Twenty-First Century Charter
Contact: Zach Kirchgessner, Business Manager
Phone: 505-938-7721
Email: zach@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM **To:** Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 11000.0000.43101 \$119,585

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1412 Teachers-Special Education	\$146,230	\$1,620	\$147,850	
11000 Operational	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$185,722	\$10,000	\$195,722	
11000 Operational	1000 Instruction	53414 Other Services	1010 Regular Education (K-12) Programs	0000 No Job Class		\$25,000	\$25,000	
11000 Operational	1000 Instruction	57332 Supply Assets (\$5,000 or less)	1010 Regular Education (K-12) Programs	0000 No Job Class		\$2,200	\$2,200	
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	1214 Guidance Counselors/Social Workers	\$51,200	\$4,800	\$56,000	
11000 Operational	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$7,544	\$6,000	\$13,544	
11000 Operational	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$1,086	\$50	\$1,136	
11000 Operational	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class	\$3,365	\$50	\$3,415	
11000 Operational	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$787	\$50	\$837	
11000 Operational	2100 Support Services-Students	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class		\$800	\$800	
11000 Operational	2100 Support Services-Students	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$66	\$200	\$266	
11000 Operational	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$51,000	\$100	\$51,100	
11000 Operational	2100 Support Services-Students	53214 Therapists - Contracted	2000 Special Programs	0000 No Job Class	\$9,000	\$300	\$9,300	
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	0000 No Job Class	\$35,000	\$500	\$35,500	
11000 Operational	2100 Support Services-Students	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$16,000	\$2,000	\$18,000	
11000 Operational	2300 Support Services-General Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$9,000	\$1,000	\$10,000	
11000 Operational	2300 Support Services-General Administration	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$8,000	\$1,000	\$9,000	

11000 Operational	2300 Support Services-General Administration	53330 Professional Development	0000 No Program	0000 No Job Class		\$650	\$650	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	0000 No Job Class	\$31,200	\$4,000	\$35,200	
11000 Operational	2300 Support Services-General Administration	53413 Legal	0000 No Program	0000 No Job Class	\$10,000	\$5,000	\$15,000	
11000 Operational	2300 Support Services-General Administration	55400 Advertising	0000 No Program	0000 No Job Class		\$100	\$100	
11000 Operational	2500 Central Services	51100 Salaries Expense	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants	\$52,979	\$50	\$53,029	
11000 Operational	2500 Central Services	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$7,365	\$150	\$7,515	
11000 Operational	2500 Central Services	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$1,060	\$50	\$1,110	
11000 Operational	2500 Central Services	52312 Life	0000 No Program	0000 No Job Class	\$85	\$50	\$135	
11000 Operational	2500 Central Services	52314 Vision	0000 No Program	0000 No Job Class	\$64	\$50	\$114	
11000 Operational	2500 Central Services	53330 Professional Development	0000 No Program	0000 No Job Class	\$150	\$350	\$500	
11000 Operational	2500 Central Services	53711 Other Charges	0000 No Program	0000 No Job Class	\$50	\$100	\$150	
11000 Operational	2500 Central Services	54630 Rental - Computers and Related Equipment	0000 No Program	0000 No Job Class	\$3,200	\$5,000	\$8,200	
11000 Operational	2500 Central Services	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$70,675	\$1,200	\$71,875	
11000 Operational	2500 Central Services	56113 Software	0000 No Program	0000 No Job Class	\$19,000	\$500	\$19,500	
11000 Operational	2500 Central Services	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$1,000	\$1,000	\$2,000	
11000 Operational	2600 Operation & Maintenance of Plant	53711 Other Charges	0000 No Program	0000 No Job Class	\$800	\$1,000	\$1,800	
11000 Operational	2600 Operation & Maintenance of Plant	54412 Natural Gas (Buildings)	0000 No Program	0000 No Job Class	\$4,000	\$2,000	\$6,000	
11000 Operational	2600 Operation & Maintenance of Plant	54415 Water/Sewage	0000 No Program	0000 No Job Class	\$15,000	\$6,000	\$21,000	
11000 Operational	2600 Operation & Maintenance of Plant	54610 Rental - Land and Buildings	0000 No Program	0000 No Job Class	\$43,298	\$32,165	\$75,463	
11000 Operational	2600 Operation & Maintenance of Plant	55200 Property/Liability Insurance	0000 No Program	0000 No Job Class	\$65,276	\$1,400	\$66,676	
11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$86,000	\$3,100	\$89,100	
Sub Total						\$119,585		
Indirect Cost								
DOC. TOTAL						\$119,585		

Justification:

Per Second SEG Increase

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0026-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Zach Kirchgessner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7721

Email: zach@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 21000.0000.41604 \$878

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	55914 Contracts - Interagency	0000 No Program	0000 No Job Class	\$877	\$878	\$1,755	
Sub Total						\$878		
Indirect Cost								
DOC. TOTAL						\$878		

Justification:

Per Revenue Received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0027-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2019-2020
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: Twenty-First Century Charter
Contact: Zach Kirchgessner, Business Manager
Phone: 505-938-7721
Email: zach@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 23000.0000.41701 \$14,462

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non- Instructio nal Support	1000 Instruction	55817 Student Travel	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$10,000	\$14,462	\$24,462	
					Sub Total	\$14,462		
					Indirect Cost			
					DOC. TOTAL	\$14,462		

Justification:

Per Revenue Received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0028-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2019-2020
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: Twenty-First Century Charter
Contact: Zach Kirchgessner, Business Manager
Phone: 505-938-7721
Email: zach@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 23000.0000.41920 \$685

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$450	\$450	
23000 Non-Instructional Support	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$65	\$65	
23000 Non-Instructional Support	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$150	\$150	
23000 Non-Instructional Support	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$20	\$20	
Sub Total						\$685		
Indirect Cost								
DOC. TOTAL						\$685		

Justification:

Per Revenue Received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0029-IB
Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Zach Kirchgessner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7721

Email: zach@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 07/01/2019

To: 06/30/2020

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 31703.0000.43202 \$7,446

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	54640 Rental - Lease To Purchase	0000 No Program	0000 No Job Class		\$7,446	\$7,446	
					Sub Total	\$7,446		
					Indirect Cost			
					DOC. TOTAL	\$7,446		

Justification:

Per Award Letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-027-1920-0030-I
Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Twenty-First Century Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Zach Kirchgessner, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7721

Email: zach@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: Jul 1 2019 12:00AM

To: Jun 30 2020 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 26211.0000.41921 \$700

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26211 Target School Grant	1000 Instruction	55915 Other Contract Services	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$700	\$700	
Sub Total						\$700		
Indirect Cost								
DOC. TOTAL						\$700		

Justification:

Per Revenue Received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Resolution 2-18-20

RESOLUTION AUTHORIZING THE ISSUANCE OF SERIES 2020 BONDS

THIS RESOLUTION SHALL SERVE TO CONFIRM THE ACTIONS OF REPRESENTATIVES OF 21ST CENTURY PUBLIC ACADEMY IN AUTHORIZING THE ISSUANCE OF SERIES 2020 BONDS TAKEN ON OR ABOUT FEBRUARY 12, 2020.

WHEREAS, Representatives of 21st Century Public Academy authorized a pricing offer and acceptance of same with regard to issuance of Series 2020 Bonds; and

WHEREAS, The negotiations regarding the issuance of Series 2020 Bonds had previously been authorized; and

WHEREAS, The actions taken by the Representatives with regard to pricing were within such grant of authority and were necessary;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNANCE COUNCIL THAT:

- A. THE ACTIONS TAKEN BY THE REPRESENTATIVES OF 21ST CENTURY PUBLIC ACADEMY ON FEBRUARY 12, 2020 WITH REGARD TO AUTHORIZATION OF PRICING AND AUTHORIZATION OF ISSUANCE OF THE SERIES 2020 BONDS WERE NECESSARY STEPS TAKEN WITHIN THE PREVIOUS GRANT OF AUTHORITY.
- B. THE ACTIONS TAKEN WERE TIME SENSITIVE

THEREFORE, THE ACTIONS OF THE REPRESENTATIVES OF 21ST CENTURY PUBLIC ACADEMY TAKEN FEBRUARY 12, 2020 AUTHORIZING THE ISSUANCE OF THE SERIES 2020 BONDS ARE HEREBY AFFIRMED AND RATIFIED AND ACCEPTED, THIS 18TH DAY OF FEBRUARY, 2020.

Motion to Approve: _____

Voting Against: _____

2nd:

Action:

Adopted:

21st Century Public Academy Governance Council Meeting

Tuesday, February 18, 2020

Principal's Report

1. Renewal Update- NM PED Designation of Excellence in Student Growth in Reading!

2. Registration Numbers

5th Grade – (40)

6th Grade – (103)

7th Grade – (103)

8th Grade – (82)

Totals (328) 120 Day

80/120 Day Average – 330

3. 7th Grade Math Resignation; Job Posting 2020-2021:

21st Century Public Academy has the following Upper Elementary and Middle School positions open for the 2020-2021 school year:

4th Grade*

7th Grade Math*

Special Education Teacher

(2) Educational Assistant

*Gifted and/or Special Education Endorsement a plus!

4. 2020-2021 Lottery Draw Numbers- (indicates amount drawn)

4th Grade- 40 (all- 29)

5th Grade - 40 (7)

6th Grade - 100(40)

7th Grade - 100(0)

8th Grade - 100 (2)

Total Projected Enrollment: 380

5. State Testing has begun (ACCESS-EL, NM-ASR-Science-8th, NM-MSSA-New Mexico's Measures of Student Success & Achievement, DLM- Dynamic Learning Maps)