21st. Century Public AcademyGovernance Council Meeting **December 15, 2022**

Members Present:

Art Silva, President

Gary Boyd, Vice President Lora Sedore, Member

Vicente Vargas, Interim Secretary

Guests:

Mary Tarango, Superintendent

Angela Lerner, COO

Jeremy Peckens, Principal Amber Pena, Vigil Group Jim Richardson, Guest Anne Desiderio, Guest Jennifer Elliott- Guest

Governance Council called to order by Art Silva, President at 5:33 pm

Roll Call:

Quorum met

Approval of Agenda -

 Motion to Approve –Gary Boyd 2nd – Lora Sedore Motion Unanimously Approved

Approval of Previous Governance Council Meeting Minutes of November 17, 2022

 Motion to Approve – Lora Sedore 2nd – Gary Boyd Motion Unanimously Approved

Open Forum – Introduction of Anne Desiderio. Anne Desiderio expressed interest in joining the Governance Council. She will send out her resume to the board to review.

Budget Reports – Amber Pena reported on all budget items, including Cash Disbursements, Bank Reconciliation, and the BARS:

 Motion to Approve Cash Disbursements for November – Lora Sedore 2nd – Gary Boyd Motion Unanimously Approved

- Motion to Approve Bank Reconciliation for November
 — Gary Boyd
 2nd Lora Sedore
 Motion Unanimously Approved
- Motion to Approve BARS Lora Sedore 580-000-2223-0012 – IB 580-000-2223-0013 – IB 2nd – Gary Boyd Motion Unanimously Approved

Discussion of Resolution for Employment- 12-15-22-1

Motion to Approve - Gary Boyd 2nd Motion - Lora Sedore Motion Unanimously Approved

Discussion of Facility Master Plan 2023-2028 -

 Motion to Approve -Vicente Vargas 2nd – Gary Boyd Motion Unanimously Approved

Discussion of Survey from Parents and Survey from Staff regarding Calendar 2023-2024 - Mr. Peckens presented both parents and staff survey results. 71 parents filled out the survey. Main concern of parents was child care at the end of summer, in August. Majority of parents like our calendar. 25 staff members of 43 filled out the survey. Majority of staff like our calendar and longer days. Staff would support a third party coming in to service child care during summer. Staff like our calendar and like that we are different from APS. Ms. Tarango spoke about the surveys. The results show that we should look for either the school to have a child care service or have a 3rd party service starting August 1 of the school year. Lora Sedore said that in their next school advisory meeting they are going to talk about the survey results as well.

Discussion of Calendar for SY 2023-2024 — There were no questions or discussion about the calendar.

Presentation & Discussion of Principal's Report — Mr. Peckens gave his Principal report. The school got more furniture from donations, and this furniture will go into the portables. He reported on each grade's OSI progress and RACED Rubric. The school just finished winter testing and students are doing makeup testing. Spirit Week is currently going on at the school.

Presentation & Discussion of COO Report - Angle Lerner gave an update on all funding. She also gave an update on PTA.

Presentation & Discussion of Superintendent's Report — Ms. Tarango went over her Superintendent report.

Next Meeting

January 19, 2023, at 5:30 pm

Motion to Adjourn

 Motion to adjourn –Gary Boyd 2nd – Lora Sedore Motion Unanimously Approved

Meeting adjourned at 6:32pm

-DocuSigned by:

Vicente Vargas

Approved at GC meeting 1-19-23

Certificate Of Completion

Envelope Id: DBBDEC1416624375A9903680BF696D72

Subject: Complete with DocuSign: GC Minutes 12-15-22.pdf

Source Envelope:

Document Pages: 3 Certificate Pages: 4

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:

Angela Lerner

6805 Academy Pkwy W NE Albuquerque, NM 87109 alemer@21stcenturypa.com IP Address: 138.199.103.178

Record Tracking

Status: Original

1/24/2023 8:37:32 AM

Holder: Angela Lerner

alerner@21stcenturypa.com

Location: DocuSign

Signer Events

Vicente Vargas

v.vargas@nmhca.org

Security Level: Email, Account Authentication

(None)

Signature

DocuBloned by:

Signatures: 1

Initials: 0

Vicente Vargas —EAB353FE1CAB412...

Signature Adoption: Pre-selected Style

Using IP Address: 67.0.83.182

Timestamp

Sent: 1/24/2023 8:38:46 AM Viewed: 1/24/2023 8:40:08 AM

Signed: 1/24/2023 8:40:24 AM

Electronic Record and Signature Disclosure:

Accepted: 1/24/2023 8:40:08 AM

ID: 6f30968e-9ad2-4f54-a39f-2713e27c5941

In Person Signer Events Signature Timestamp

Editor Delivery Events Status Timestamp

Agent Delivery Events Status Timestamp

Intermediary Delivery Events Status Timestamp

Certified Delivery Events Status Timestamp

Carbon Copy Events Status Timestamp

Witness Events Signature Timestamp

Notary Events Signature Timestamp

Envelope Summary Events Status Timestamps

 Envelope Sent
 Hashed/Encrypted
 1/24/2023 8:38:46 AM

 Certified Delivered
 Security Checked
 1/24/2023 8:40:08 AM

 Signing Complete
 Security Checked
 1/24/2023 8:40:24 AM

 Completed
 Security Checked
 1/24/2023 8:40:24 AM

Payment Events Status Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO 21st Century Public Academy (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO 21st Century Public Academy:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: alerner@21stcenturypa.com

To advise Carahsoft OBO 21st Century Public Academy of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at alerner@21stcenturypa.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO 21st Century Public Academy

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to alerner@21stcenturypa.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO 21st Century Public Academy

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to alerner@21stcenturypa.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO 21st Century Public Academy as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO 21st Century Public Academy during the course of your relationship with Carahsoft OBO 21st Century Public Academy.