



## **21st Century Public Academy**

**"Building Knowledge for the Future"**

Date: May 14, 2024

District Address: 4300 Cutler Ave NE, ABQ, NM 87110

The purpose of this letter is to amend the dollar amount of the consortium between Northwest Regional Education Cooperative 2(NWREC2) and 21st Century Public Schools to allow Title III Carryover/Final Allocation to be awarded to NWREC2 as 21st Century Public Schools does not have a sufficient number of EL students to qualify for a minimum subgrant of \$10,000.00 as required under Section 3114(b). This letter further names NWREC2 as the fiscal agent and outlines the responsibilities of the LEAs in the consortium. This agreement is to be in effect for the fiscal year time period of July 1, 2024 through June 30, 2025.

**A. NWREC2 shall:**  
**Fiscal Agent**

Have a federal tax identification number;  
Have on file the letter regarding the consortium members' participation;  
Act as the fiscal agent for all fiscal transactions of the consortium, including Budget Adjustment Requests (BARs), requests for reimbursements (RfRs), requisitions, purchases, payments, etc.;  
Maintain accurate records of all financial transactions carried out on behalf of each consortium member. In addition, if the consortium has carryover funds, continue to serve as financial manager until the funding deadline has expired and all paperwork has cleared;  
Ensure that Title III funds are shared to benefit the consortium members according to the EL student count from each district; and  
Obtain and combine the Title III local plans from all member districts and submit them to the NM Public Education Department for review and approval.

**B. 21st Century Public Schools shall:**  
**Consortium Member**

Prepare and develop the Title III local plan for 21st Century Public Schools to meet the needs of EL students, to include supplemental services, professional development, and parent, family and community engagement;  
Submit a complete Title III local plan to the NWREC2 in a timely manner.  
Implement the Title III program as described and outlined in the approved Title III local plan, including the identification and assessment of EL students and appropriate parental notification.

It is mutually understood and agreed by and between the parties that:

NWREC2 will act as the fiscal agent for the consortium in the amended amount of \$\_3,737.00 (not to exceed final award including carryover) and that all paperwork, i.e. Title III local plans, BARs, requisitions, requests for reimbursement etc. will be submitted in a timely manner;

Individual LEAs in the consortium are responsible for preparation of Title III local plans, program implementation, assessments, appropriate parent notification and professional development, etc.

CONTACTS and signatures: (All Consortium Superintendents to include Fiscal Agent)

DISTRICT  
SUPERINTENDENT  
ADDRESS

\_\_\_\_\_  
Superintendent's Signature

PHONE NUMBER

\_\_\_\_\_  
Date

NWREC2  
Executive Director, Valerie Trujillo

ADDRESS: PO Box 113 Chama, NM 87520

\_\_\_\_\_  
Executive Director Signature

PHONE NUMBER: 575-756-1274

\_\_\_\_\_  
Date