

CEO Report to Governance Council

9/16/21

1. Lobbyist Efforts - LFC
2. 5 Year Facilities Master Plan – On Target to finish by mid-December
3. Site Safety Plan – Due in November – on target to finish and submit on time.
4. Special Capital Outlay Projects – Facilities Manager prepared a scope of work. Waiting for funds to post in OBMS and then will meet with Michael Vigil and Amber Pena to prepare request for quotes from General Contractors.
5. Update on Funding Timelines
 - Title 1 from 2020-12 – September of 2021 adding a Special Education Teacher and at least 1 EA
 - ESSER II – January of 2022
 - ESSER III – Deadline for Application pushed back to October 1st
6. Sports/Gym – 2 events cancelled due to COVID. League is allowing teams to add players or move from team to team in order to keep the game schedule. Now hosting games at the school with

fans. AD has reviewed COVID procedures with Ms. B to insure compliance.

7. See Something, Say Something App – Requested that Mr. Peckens to look into the app. Can be pushed onto the chrome books and students have the opportunity to report anonymously.
8. Weekly Admin Meetings – Extremely helpful in improving communications and readjusting to in person instruction.
9. Emergency Drills – I have found it necessary to help clarify Emergency Drills both for staff and parents in order of escalation. During our first practice drill I discovered that we, as an admin team and a staff, did not have a clear understanding of the procedures. This is the list.
 - A. Fire Drills – well prepared and practiced – no recent change
 - B. Shelter In Place – unclear in first practice. No immediate threat on campus, gather all students in the building, no one comes in no one goes out, attendance is taken and we continue with regular school. “Business as Usual”
 - C. Evacuation/Relocation – Practice drill scheduled for Friday, September 17th – Everyone leaves the

- building – attendance is taken parents pick up students at a preidentified location.
- D. Lock Down – Possible threat on or near campus – outside – students stay in classrooms, move to safest corner of the room, attendance is taken, no movement or talking, stay in place until notified by administration
- E. Lock Down – Threat Inside the Building – This procedure can vary depending on the type of threat. The basic principal is for adults to make the best decision they can to keep students safe. Locations have been identified in the event that students and staff are instructed to “run” from the building.

Although we have been given a presentation by POM’s And Associates during inservice week, there is no clear direction for an “Active Shooter” situation. It remains a local decision. We are following the State requirements and will include in our Site Safety Plan.